MEETING MINUTES OF THE BOARD OF TRUSTEES OF THE POPLAR CREEK PUBLIC LIBRARY DISTRICT
Thursday March 19, 2026
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to order – President Kennedy called the meeting to order at 7:00 pm
2. Roll Call – Trustee Arendt, Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Liapes and President Kennedy
   Absent: Trustee Khan and Student Trustee Friedman
   Also, present – Executive Director Jose Maldonado, Deputy Director Sue Haisan, Popular Materials Manager Lynn Donahue
3. Pledge of Allegiance
4. President's Report – Reminder to complete annual Statement of Economic Interest
5. Public Forum – none
6. Trustee Harry moved and Trustee Bailey seconded a motion to request the Board to accept the agenda as presented
7. Secretary's Report – None
8. Treasurer's Report – Sue Haisan read a summary report
   - Cook County tax revenue received = $207,817
   - Interest earned = $15,307
   - Total expenses = $ 567,510
9. Teen Advisory Report – None
10. Executive Director's Report – Jose Maldonado reported to the Board Highlighting:
    - Internal Promotions: Jessica B to Studio Services Coordinator and Paul E. to Maintenance Services Manager
    - Program and event planning remained a focus committee meetings were held to discuss upcoming events including: Pokémon Palooza in May, summer programs and the Village Summer Celebration
    - Budget planning for FY27 is underway
    - Technology IT department: Staff iPads are being prepared for programming use; work is underway to develop updated early learning computer stations for the Children's department us an open-source system to replace aging equipment.
    - Reference Services department hosted a range of educational, technology and wellness programs including: Hollywood valentine, pre-civil war quilts, Body Smart gardening and Introduction to Generative AI. The library's VITA free tax preparation program continued during February with support from volunteer tax preparers.
    - Popular Materials department hosted several programs including Zumba classes, book clubs, ESL conversation club. Clarence Goodman performed during February's Family Concert series.
    - Children's Services department staff created nonfiction displays recognizing Black History month, Ramadan, and Holi, along with picture book displays highlighting Valentine's Day and St. Patrick's Day.

    Lynn Donahue updated the Board on events in the Popular Materials department: Outreach to the Hanover Township senior center, craft programs and books clubs are going well. The spice club continues to draw patron interest.

11. Trustee Harry moved and Trustee Liapes seconded a motion to request the Board accept the consent agenda as presented

a. Minutes of the Regular Board Meeting February 19, 2026
b. Monthly expenditures for February $567,509.90
c. Acceptance of the Executive Director's Report
Voice vote motion passed

12. Board discussed Trustee training opportunities through Dieter's and Todd.
13. New Business – none

14. Topics for April meeting possible quotes for cleaning services contracts, schedule Trustee training
15. Trustee Hulke moved and Trustee Liapes seconded a motion to adjourn to the next regular meeting on April 16, 2026
Voice vote motion passed
Meeting adjourned at 7:30 p.m.