MEETING MINUTES OF THE BOARD OF TRUSTEES OF THE POPLAR CREEK PUBLIC LIBRARY DISTRICT
Monday, June 22, 2026
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to order: President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call: Trustee Arendt, Trustee Bailey, Trustee Harry, Trustee Liapes, President Kennedy, and Student Trustee Friedman
   Absent: Trustee Hulke and Trustee Khan
   Also present: Executive Director Jose Maldonado, Deputy Director Sue Haisan, Deputy Director Kandice Krettler, Tawnee Strobee, Access Services Manager.

3. Pledge of Allegiance

4. President's Report: President Kennedy presented a plaque to Samuel Friedman thanking him for his service and participation as Student Trustee over the past year.

5. Public Forum: None.

6. Trustee Harry moved and Trustee Bailey seconded a motion to approve the agenda as presented, with the exception of moving item 11 to after item 6.
   Voice vote: Unanimous
   Motion Carried

7. Secretary's Report: Read public comment correspondence regarding the recent Clarence Goodman program and a compliment for staff at the Branch - positive feedback was received from both patrons.

8. Treasurer's Report: Deputy Director Haisan provided a summary of finances:
   - Cook County tax revenue received = $4,294,709.13
   - Interest earned = $21,798.78
   - Replacement taxes = $11,073.32
   - Total expenses = $701,739.94

9. Executive Director's Report: Jose Maldonado reported to the Board highlighting:
   - Internal: Retirement announcement of Deputy Director of Support Services, Access Services Clerk resignation, and a Cataloging Librarian resignation.
   - Held meetings with leadership teams, Department managers and outside vendors.
   - Library staff maintained strong engagement with community organizations and regional partners throughout the month. Participation included activities with Kiwanis, local schools, community organizations, and regional library groups.
   - Implementation of Vega Discover remained a major organizational priority. Staff across multiple departments participated in configuration sessions, testing, training, preparation, and launch planning.
   - Children's Services conducted outreach to schools and preschools reaching 294 students, while participation at Glenbrook Elementary's end-of-year event reached approximately 323 attendees.
   - Community participation remained strong, highlighted by Poké Palooza becoming the largest-attended program in library history with 709 attendees.
   - Studio 1405 continued to experience steady demand for specialized equipment and creative Programming, including 32 recording booth sessions and 31 iMac workstation sessions.
   - Community partnerships generated measurable outcomes, including a $1,000 donation received through Kiwanis activities.
   - The Mobile Library completed 12 neighborhood stops and participated in numerous school and community events throughout Hanover Park and Streamwood.

Access Services Manager, Tawnee Strobee provided a Fine-Free presentation to the Board.

10. Trustee Arendt moved and Trustee Harry seconded a motion to approve the consent agenda as presented.
    a. Minutes of the Regular Board Meeting May 21, 2026
    b. Monthly expenditures for May, 2026 = $680.893.78
    c. Acceptance of the Executive Director's Report
    Voice vote: Unanimous
    Motion passed

11. a. A presentation was given by Zach Swanson, SMC Construction Services, regarding bid results and project recommendations.

    b. Trustee Harry moved and Trustee Arendt seconded a motion to accept the bid for Option #2 with the work as presented to include resurfacing of the service drive, not to exceed $580,000.00.
    Roll Call:
    Ayes: Trustee Arendt, Trustee Bailey, Trustee Harry, Trustee Liapes, President Kennedy, Student Trustee Friedman.
    Nays:
    Absent: Trustee Hulke and Trustee Khan
    Motion Carried

    c. No separate action was taken on this item, as it was incorporated into Item 11(b).

12. New Business
    a. Trustee Liapes moved and Trustee Arendt seconded a motion to approve implementation of Fine-Free Services:
    Roll Call:
    Ayes: Trustee Arendt, Trustee Bailey, Trustee Harry, Trustee Liapes, President Kennedy, Student Trustee Friedman.
    Nays:
    Absent: Trustee Hulke and Trustee Khan
    Motion passed

    b. Motion to approve Revisions to the Library Card Policy was tabled to the next Regular Meeting of the Library Board of Trustees on July 16, 2026.

    c. Motion to approve Revisions to the Fee Policy was tabled to the next Regular Meeting of the Library Board of Trustees on July 16, 2026.

    d. Trustee Harry moved and Trustee Liapes seconded a motion to recess to Executive Session
        1. (5ILCS 120/2 (C) (21) To discuss minutes lawfully closed under the Illinois Open Meetings Act in order to determine whether they should be made public and whether to destroy any recordings over 18 months old.
        2. (5ILCS120/2) (C) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity
        7:59 p.m.

    e. Reconvene open session at 8:11 p.m.

    f. Resulting from Executive Session
    Roll Call: Trustee Arendt, Bailey, Harry, Liapes, and President Kennedy
    Nays:
    Absent: Trustee Hulke and Trustee Khan

    Trustee Harry moved and Trustee Bailey seconded a motion to approve and release the minutes of the Executive Session of December 10, 2025 and to destroy all recordings of the Executive Sessions older than 18 months.
    Voice Vote unanimous
    Motion Carried

Trustee Liapes moved and Trustee Arendt seconded a motion to make the salary market adjustment for Executive Director Maldonado as approved at the August 2025 Board Meeting.
Roll Call:
Ayes: Trustee Arendt, Bailey, Harry, Liapes, and President Kennedy
Nays:
Absent: Trustee Hulke and Trustee Khan
Motion Carried

g. Trustee Arendt moved and Trustee Liapes seconded a motion to request the Board to set a Date for the Public Hearing to Adopt B&A Ordinance 26-01-Date set for September 17, 2026.
Voice Vote Unanimous
Motion Carried

h. Trustee Harry moved and Trustee Arendt seconded a motion to request the Board to approve the Resolution 26-01 to participate in the public non-resident card participation program
Roll Call:
Ayes: Trustee Arendt, Bailey, Harry, Liapes, and President Kennedy
Nays:
Absent: Trustee Hulke and Trustee Khan
Motion Carried

13. Comments/Topics for July Board meeting: Revisions to Library Card Policy and Revisions to the Fee Policy

14. Trustee Arendt moved and Trustee Liapes seconded a motion to adjourn to the next regular meeting on July 16, 2026.
Voice Vote Unanimous
Motion carried

Meeting adjourned at 8:16 p.m.

Marianne Bailey	Kandice Krettler
Secretary	Deputy Director of Public Services