**MEETING MINUTES OF THE BOARD OF TRUSTEES OF THE POPLAR CREEK PUBLIC LIBRARY DISTRICT**
Thursday January 15, 2026
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to order- President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call- Trustee Arendt, Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Liapes, Student Trustee Friedman and President Kennedy
   Absent- Trustee Khan
   Also, Present- Executive Director Jose Maldonado, Deputy Director Kandice Krettler, Deputy Director Sue Haisan, Deputy Director Ron Pauli

3. Pledge of Allegiance
4. President's Report – None
5. Public Forum – None
6. Trustee Bailey moved and Trustee Harry seconded a motion to request the Board to accept the agenda as presented
   Voice Vote Unanimous

7. Secretary's Report – None
8. Treasurer's Report – Sue Haisan reported to the Board highlighting:
   - Cook County Tax revenue received = $1,792,624
   - DuPage County Tax revenue received = $25,814
   - Interest earned = $13,339

9. Teen Advisory Report – None

10. Executive Director's Report – Jose Maldonado reported the Board highlighting:

    - Personnel changes including hiring a new part time Clerk for the studio and a transfer of a current Clerk to a Department Assistant role in Popular Materials
    - Community engagement including the annual Jolly Jingle fest and Winter Holiday market were well attended.
    - Throughout the month I continued my standing schedule of administrative and leadership meetings
    - IT Department is preparing for the next fiscal year for a Network infrastructure upgrade with financial assistance from the E-Rate program. OPAC stations and classroom laptop replacement is underway.
    - Maintenance Department staff provided ongoing snow and ice response throughout the month to maintain safe access to both facilities. They also supported multiple programs and events through room setup and breakdown for several events in the meeting rooms and throughout the main library.
    - Reference Services developed seasonal displays to highlight historical, cultural and seasonal themes, including: Rosa Parks Day, National Pearl Harbor Day of Remembrance, Illinois Statehood and 250th anniversary of Jane Austen
    - Children's Department December programming drew strong participation across a range of age groups Programs included: K-Pop demon hunters, Merry & Bright, Disney Birthday Bash and Noon Year's Eve.

- Studio 1405 programming in December included a mix of scheduled programs, drop-in crafts, and take-and-make activities two scheduled programs we offered: Decoupage a Door Hanger and Making of Toy Story
- Marketing Department: December content emphasized seasonal programming and community celebrations, coverage of Jolly Jingle Fest, the Holiday Market, and Noon Year's Eve supporting both promotion and post-event visibility.

11. Trustee Bailey moved and Trustee Harry seconded a motion to request the Board to accept the consent agenda as presented
    a. Minutes of the Regular Board Meeting December 11, 2025
    b. Monthly expenditures for December 2025 =$2,412,759.26
    c. Acceptance of Executive Director's Report

12. Current Business – None

13. New Business
    a. Discussion on audit firm selection for FY26 – will bring proposal from Sikich to next month's meeting.
    b. Set date for Finance committee meeting – tabled until February meeting

14. Comments / Topics for February Board meeting
    Board training opportunity, schedule finance committee meeting, review audit firm quote

15. Trustee Hulke moved and Trustee Harry seconded a motion to adjourn to the next Board Meeting on February 19, 2026.
    Voice Vote Unanimous Motion Carried

    Meeting adjourned at 7:24 p.m.