MEETING MINUTES OF THE BOARD OF TRUSTEES OF THE POPLAR CREEK PUBLIC LIBRARY DISTRICT
Thursday February 19, 2026
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to order- President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call- Trustee Khan, Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Liapes, Student Trustee Friedman and President Kennedy
   Absent- Trustee Arendt
   Also, Present- Executive Director Jose Maldonado, Deputy Director Kandice Krettler, Deputy Director Sue Haisan, IT Manager Brian Ormond

3. Pledge of Allegiance
4. President's Report – Trustee Bailey mentioned an upcoming Trustee training event through ILA
5. Public Forum – None
6. Trustee Bailey moved and Trustee Khan seconded a motion to request the Board to accept the agenda as presented
   Voice Vote Unanimous

7. Secretary's Report – Trustee Bailey read a letter from Kenneyville School District regarding Lisa Fabris
8. Treasurer's Report – Trustee Khan reported to the Board highlighting:
   - Cook County Tax revenue received = $996,651
   - Replacement tax revenue received = $15,754
   - Interest earned = $30,945

9. Teen Advisory Report – None

10. Executive Director's Report – Jose Maldonado reported the Board highlighting:

    - Personnel changes including: Two part-time shelvers hired, hired one part time Access Service clerk
    - 2026 Capital projects update, PUD amendment was recommended for Village Board approval at their next meeting on March 5,2026
    - Community engagement included collaboration with Kiwani's club, Village manager's meeting, Streamwood area leadership and local community organizations.
    - Throughout the month I continued my standing schedule of administrative and leadership meetings
    - We are planning an upgrade to the library's online catalog discovery layer and mobile app.
    - Access Services focused on professional development, collection maintenance and development they added an additional Nintendo switch to the extraordinary things collection. The annual book sale was held over the weekend of January 10-11. The event was well attended and generated $900 in total sales.
    - IT Department is preparing for the next fiscal year for a Network infrastructure upgrade with financial assistance from the E-Rate program. Funding was allocated to replace people counters at all public entrances at both buildings and a new sensor in meeting room 1.

- Maintenance Department staff provided ongoing snow and ice response throughout the month to maintain safe access to both facilities. They also supported multiple programs and events through room setup and breakdown for several events in the meeting rooms and throughout the main library.
- Popular Materials offered a broad mix of educational, recreational, cultural, and wellness programming throughout January.
- Children's Department hosted group visits that supported early literacy engagement and strengthened relationships with local partners.
- Teen Services offered a range of programs during January that supported creative expression, social engagement and volunteer involvement, highlights included Noche de Loteria and the video game tournament.
- Marketing Department: Staff participated in several professional development opportunities. Webinars included Niche Academy, WCAG 2.1 accessibility training through LinkedIn Learning.

11. Trustee Harry moved and Trustee Liapes seconded a motion to request the Board to accept the consent agenda as presented
a. Minutes of the Regular Board Meeting January 15, 2026
b. Monthly expenditures for January 2026 =$719,217.80
c. Acceptance of Executive Director's Report
Voice vote motion passed

12. Current Business –
a. Discussion in open meeting regarding a patron ban. Board discussed and did not move to closed session.

13.
a. Presentation by Alex Todd, of Dieters and Todd, on Board training opportunities.

b. Trustee Bailey moved and Trustee Harry seconded a motion to approve a 3-year proposal from Sikich for annual auditing services.
Roll call: Approved Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Khan, Trustee Liapes and President Kennedy. Trustee Arendt; absent Motion carried

c. Trustee Harry moved and Trustee Khan seconded a motion to approve the New Programs Policy. Roll call: Approved Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Khan, Trustee Liapes and President Kennedy. Trustee Arendt; absent Motion carried

d. Trustee Liapes moved and Trustee Harry seconded a motion to approve the Social Media Policy
Roll call: Approved Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Khan, Trustee Liapes and President Kennedy. Trustee Arendt; absent Motion carried

e. Set date for Finance committee meeting on March 24, 2026 at 4 pm.
f. Trustee Harry moved and Trustee Khan seconded a motion to approve E-Rate eligible network replacement at the Main and Branch Library not to exceed $117,961.79
Roll call: Approved Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Khan, Trustee Liapes and President Kennedy. Trustee Arendt; absent Motion carried

g. Trustee Harry moved and Trustee Bailey seconded a motion to approve and ratify Polaris contract amendment – Vega Discover upgrade.

Roll call: Approved Trustee Bailey, Trustee Harry, Trustee Hulke, Trustee Khan, Trustee Liapes and President Kennedy. Trustee Arendt; absent Motion carried

14. Comments / Topics for February Board meeting
Board training opportunity, PUD update

15. Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next Board Meeting on March 19, 2026.
Voice Vote Unanimous Motion Carried

Meeting adjourned at 7:54 p.m.