POPLAR CREEK PUBLIC LIBRARY DISTRICT

Main
1405 S. Park Avenue
Streamwood, IL 60107

Sonya Crawshaw Branch
4300 Audrey Lane
Hanover Park, IL 60133

PUBLIC HEARING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: September 17, 2026
Time: 7:00 p.m.
Place: Mercedes A. McGowen Board Room

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Budget and Appropriation Presentation**
4. **Questions from the Audience**
5. **Adjournment**
   Immediately Following-Request the Board to Adjourn to the Regular Board Meeting

MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **President's Report**
5. **Public Forum**
6. **Accept Agenda**
   Request a Motion to accept agenda as presented (anything to be discussed from consent agenda should be pulled out at this time)
7. **Secretary's Report-**Trustee Bailey
   Correspondence
8. **Treasurer's Report-**Trustee Khan
9. **Trustees Report**
10. **Executive Director's Report**
    Guest Manager-Brian Ormond

11. Consent Agenda Approval:

Motion to Approve Consent Agenda

- **A.** Minutes of the Regular Board Meeting August 20, 2026
- **B.** Monthly Expenditures for August $559,309
- **C.** Acceptance of Executive Director's Report

12. Current Business

- **A.** Presentation of Certificate of Estimated Revenue for FY27
- **B.** Motion to Approve B&A Ordinance #26-01
- **C.** Motion to Adopt Ordinance #26-02 Determining to Levy Tax .02% for maintenance, repairs and alterations of the Library Building (75ilcs16/35-5b)
- **D.** Motion to request the Board to approve the Purchasing Policy (tabled at the August 20, 2026 Regular Board Meeting)
- **E.** Update on the HUD Community Project Funding Grant, B-24-CP-IL-0818, Poplar Creek Library Building Improvements
- **F.** Discussion/Update on the green roof removal and stormwater detention project

13. New Business

- **A.** Employee Handbook and Volunteer Materials Updates—Information and Discussion:
    1. Updated Telecommuting Provision (including Work from Home guidelines and Acknowledgment)
    2. Employee Blood and Organ Donation Leave Guidelines
    3. Volunteer Guidelines
    4. NICU Leave Policy
    5. Military Funeral Honors Leave Policy
    6. Volunteer Handbook
    7. Paid Parental Leave Policy (including recent updates)

- **B.** Discussion on the formation of a Library Foundation (not-for-profit) and direction from the Board

14. Comments/Topics for October Board Meeting
(Trustees are reminded to give future agenda topics directly to the President)

15. Adjournment Request the Board to adjourn to next regular meeting of October 15, 2026