MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT
Thursday January 18, 2024
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to Order-President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call-Bailey, Harry, Hulke, Khan, Student Trustee Hernandez and President Kennedy
Absent-Trustee Arendt and Liapes
Also Present-Executive Director Debra Stombres, Deputy Director Ron Pauli, Popular Materials Assistant Manager Hannah Sloan, Business Manager Sue Haisan and Administrative Assistant Deborah Muscarello

3. Pledge of Allegiance

4. President's Report-None

5. Public Forum-None

6. Trustee Bailey moved and Trustee Khan seconded a motion to request the Board to accept the agenda as presented
Voice Vote Unanimous
Motion Carried

7. Secretary's Report-Trustee Bailey-None

8. Treasurer's Report-Trustee Khan reported to the Board highlighting:
- Tax Revenue Cook County=$2,115,860
- Tax Revenue DuPage=$20,685
- Replacement Taxes=$5,058
- Bond Payment Check was $1.7 million

9. Teen Advisory Report-Student Trustee Hernandez reported to the Board highlighting:
- 11 kids attended the TAB meeting, a record for the year
- Books and boba (15 attended)
- Mock SAT (5 attended)
- Community Service for the Presidential Service Award-most teens are striving for SILVER

Upcoming Events
- Black History Month scavenger hunt (all of February)
- Anti-Valentine's Day cookie decorating
- Cater Day (Cat Adoptions) (Feb. 24th)

10. Trustees Report-None

11. Executive Director's Report-
Guest Manager-Hannah Sloan-Popular Materials Manager-Reported to the Board highlighting:
Computer Services

- Hiring two people
- TBS printers are repaired
- Scanner and Fax working well
- Patrons can now print and fax with credit cards
- Changed to flat shelving for the DVD's
- Tech stats are high due to all the changes

Popular Materials

- Book Nerd starts in February
- Winter Reading, we have 117 kids, 21 teens, 146 adults and 24 staff signed up
- Study rooms 1 and 2 stats are up
- Sewing program is going back to the Studio

Debra Stombres reported to the Board highlighting:

- Jolly Jingle Fest-487 patrons attended
- Staff Day was a success
- Library sign is up
- Black Rocket will be coming back this year

12. Trustee Khan moved and Trustee Bailey seconded a motion to request the Board to approve the consent agenda

a. Minutes of the Regular Board Meeting December 14, 2023
b. Monthly Expenditures for December $2,196,457.98
c. Acceptance of the Executive Director's Report
Voice Vote Unanimous
Motion Carried

13. Current Business-None

14. New Business
Debra discussed the $25,000.00 grant with the Board highlighting services being considered:

- Keurig K-3500 Commercial Coffee Maker with Professional Installation
- Elkay Enhanced EZH20 Bottle Filling Station & Single ADA Cooler
- Nook Air with Casters

a. Trustee Bailey moved and Trustee Harry seconded a motion to request the Board to accept the 25K program and services grant and to request it be available for facility upgrades in order to provide better service to the community

Roll Call	Ayes	Bailey, Harry, Hulke, Khan, Student Trustee Hernandez and President Kennedy
	Nays	
	Absent	Arendt and Liapes

Motion Carried

15. Comments/Topics for February Board Meeting-None

16. Adjournment
Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next regular meeting of February 15, 2024
Voice Vote Unanimous
Motion Carried

Adjourned at 7:25 p.m.

Marianne Bailey	Deborah Muscarello
Secretary	Administrative Assistant