POPLAR CREEK PUBLIC LIBRARY DISTRICT

Main
1405 S. Park Avenue
Streamwood, IL 60107

Sonya Crawshaw Branch
4300 Audrey Lane
Hanover Park, IL 60133

MEETING OF THE BOARD OF TRUSTEES OF
POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: March 16, 2023
Time: 7:00 p.m.
Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. President's Report -Parade Discussion

5. Public Forum- Questions concerning agenda

6. Accept Agenda
Request a Motion to accept agenda as presented (anything to be discussed from consent agenda should be pulled out at this time)

7. Secretary's Report – Trustee Bailey
Correspondence

8. Treasurer's Report-Trustee Khan

9. Teen Advisory Report-Student Trustee Filippi

10. Trustees Report

11. Executive Director's Report
A. Guest Managers-Maintenance Services Manager Bill Slayton and Popular Materials Assistant Manager Hannah Sloan

12. Consent Agenda Approval:
Motion to Approve Consent Agenda
A. Minutes of the Regular Board Meeting January 19, 2022
B. Minutes of the Finance Committee February 9, 2023

C. Minutes of the Policy Committee March 9, 2023
D. Semi-Monthly Expenditures for January $516,523.98 and February $423,832.74
E. Acceptance of Executive Director's Report
F. Bereavement leave policy
G. Volunteer policy
H. Reference and reader's advisory services policy
I. Remote attendance policy
J. Unattended children policy
K. Proctoring policy
L. Website privacy policy
M. Banning policy
N. Patron code of conduct policy

13. Current Business

14. New Business

A. Motion to request the Board to approve the three-year proposal from Sikich
B. Motion to accept Studio GC Quote for a Rooftop Garden / Solar Panel Study of $11,500
C. Motion to accept Studio GC Quote for Children's area conceptual designs not to exceed $19,500
D. Motion to select and approve a three-year cleaning contract
E. Harassment training requirement discussion; training coming to emails soon
F. First Meeting and Discussion of the Decennial Committee as required by the Decennial Committee on Local Government Efficiency Act

1. Identify committee members
2. Set deadlines for two more meetings in next ten years
3. Designate committee member to compile information

G. Recess to Executive Session-Motion to recess to Executive Session

1. (5ILCS120/2) (C) (3) to discuss the selection of a person to fill the public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under the law or ordinance.

H. Roll Call-Items resulting from Executive Session

a. Motion to select the annual Student Trustee for May installation

15. Comments/Topics for April Board Meeting

(Trustees are reminded to give future agenda topics directly to the President)

16. Adjournment

Request the Board to adjourn to next regular meeting of April 20, 2023