# *JUNE 2022 Executive Director Reports*

**JUNE HIGHLIGHTS**

The Summer Reading Kickoff event, partnered with the Park District, was a huge success with hundreds of participants. We signed many up for the summer reading program. Also, in June, the library van-mobile was seen around town in multiple locations, signing up new cards, summer reading and checking out books!

**Personnel Changes**

- Hired part-time CSC Patricia L., effective 6/1/22
- Part-time Children's Ref. Assistant Kelli P. resigned, effective 6/3/22
- Retirement of Assistant Business Manager Laurie B, effective 6/9/22
- Collection Dev. Librarian Cassidy F. resigned, effective 6/23/22
- Hired part-time Studio Services Assistant Brian E, effective 6/29/22

**MEETINGS and ACTIVITIES – Debra Stombres, Executive Director**

- June 1 — Debra and Kris attended the Village Summer Celebration meeting; Debra and Brian had their monthly meeting
- June 2, 24 — Debra and Kris had their monthly meetings
- June 3 — Debra and Bill met with Shaun Kelly of Engberg Anderson
- June 3 — Debra, Mary and Kris had a Summer Celebration meeting; Debra and Elizabeth had a staffing discussion
- June 6, 20 — Debra held directors meetings
- June 6 — Debra and Deb M had their monthly meeting
- June 7 — Debra attended the monthly Kiwanis zoom meeting
- June 7 — Debra held a staffing meeting; Patrick Liapes spent an hour with Debra for new trustee

onboarding; Summer Reading kickoff event

- June 8 Debra and Sue had their monthly meeting; pot luck for Laurie Brown's retirement
- June 9 Debra and Bill had their monthly meeting
- June 9 The PCPLD Board of Trustees Building and Grounds Committee met
- June 9 Debra attended the Village concert in the park (on her own time)
- June 10 Debra, Kris and Bill planned some children's lighting
- June 13 Debra attended the TIF meeting at the Village of Streamwood
- June 14 Debra held a Leadership Team meeting
- June 15 Debra and Kris attended the Neocon convention
- June 16 Debra and Ron had their monthly meeting; Monthly meeting of the PCPLD Board of Trustees
- June 17 Debra and Mary had their monthly programming meeting
- June 17 Debra and Brian met to discuss Staff Development Day tech needs
- June 21 The Grand Stage rep met with Debra and Kris to discuss the stage curtain
- June 21 Debra and Kris attended the Kiwanis luncheon
- June 21 Debra held a Leadership Team meeting; Debra and Sue met to discuss banking
- June 22 Debra watched a LIRA Cyber Security webinar
- June 24 Debra, Mary and Kris had a music concert planning meeting
- June 29 Debra worked with Devon and Candace on a candidacy tutorial video
- June 30 Patron Point demo; Staff policy committee meeting

**Deputy Director of Public Services – Kristine Kenney**

June 1 – Attended the Community and Economic Development Committee; Summer Celebration Committee meeting
June 2, 24 – Monthly one-on-one with Debra
June 3 – Summer Celebration Discussion
June 6, 20 – Directors Meetings
June 6 – Met with Devon to discuss Studio1405
June 7 – Met with Debra about Collection Development; Summer Kickoff event with Park District
June 8 – Attended Laurie's Potluck in Staff Lounge; Met with James to discuss Staff Day; Attended a Studio staff meeting
June 10 – Children's lighting disucssions
June 13 – Interview for the Studio
June 14 – Leadership Team
June 15 – Attended NEOCON at Merchandise Mart with Debra
June 16 – Met with Jill for monthly one-on-one; monthly Board Meeting
June 17 – Attended RAILS board meeting
June 20 – Met with Hannah for monthly one-on-one
June 21 – Met with Grand Stage to tour MR1; Executive Committee Monthly Meeting
June 22 – Coordinated the first Artisan Fair
June 23 – Attending Cassidy's farewell party
June 24 – Met with Debra and Mary to discuss October concert series; Met with Elizabeth for monthly one-on-one
June 27 – Met with Debra to discuss Staff Day event
June 29 – Met with Devon for monthly one-on-one
June 30 – Met with Blanca and Jill to discuss Spanish programming; Staff Policy Committee meeting

**Deputy Director of Support Services – Ron Pauli**

- Attended the following Meetings: Exec. Director's; Dep. Dir.; Board Meeting; Leadership Team; Executive Staff; Staff Policy Committee;
- Onboarded two new staff members and followed up with recent May hires
- Met with staff member to discuss PTO balances and future requests for time off
- Separation responsibilities
- Met with Exec. Director and Deputy Director to discuss staffing/supervisory needs
- Coordinated with IT Manager and CSC Supervisor staff training with copiers for Branch staff
- Met with Material Services Manager to discuss staffing needs
- Processed IMRF documentation for various staff and their respective benefit statuses
- Reviewed Branch periodical list for renewals/cancellation
- Posted job ad for FT position and tracked job applicants for open positions
- Responded to FOIA request regarding stair removal/wall repair project

**Business Office – Sue Haisan**

- 6/8 Sue and Debra monthly meeting
- 6/9 Laurie Brown last day, retired
- 6/14 IMRF Agent training virtual
- 6/14 Leadership team meeting
- 6/16 Board meeting
- 6/20 Coaching high potentials – training video
- 6/21 Executive committee meeting
- 6/22 Employee well-being and absence, webinar

## Popular Materials – Jill Berrill

- During the month, Erin Isaacson & James McAdams visited Westbrook Senior Living with the Vanmobile. They had a total of 22 visitors, 4 new cards and 14 checkouts.

**IT Services Department – Brian Ormond**

- Acquired, assembled, configured, and trained staff on 2 additional 3D printers for the Studio.
- Acquired, installed (maintenance), configured, and trained staff on the replacement of the branch digital signage displays.
- Scheduled and completed with vendor the repair of the Popular Materials self-check.
- Work with vendor to troubleshoot and fix side entrance people counter at main library.
- Replaced failed graphics card on a Popular Materials staff computer.
- Changed staff member's desk location in the Business Office.
- Installed ergonomic hardware for staff member's desk in the Admin Office.
- Replaced laptop docking station for staff member in the Admin Office.
- Created accounts for and trained new staff member.
- Added/modified Polaris permissions for staff members as specified by Material Services manager.
- Assisted in the data/information handoff of leaving/retired staff members.

- Scheduled and completed with vendor the bi-annual maintenance of the backup power supply system for the main server room.
- Started a staff e-recycling event.
- Went live with the redesign of the library website's homepage. (Kris does the design updates)
- Programmed the branch alarm for being closed on Sundays during the summer.
- Assisted the Business Office in year-end invoice reconciliation for the e-rate funded fiber Internet connections for both buildings.
- Finalizing e-rate paperwork for the next funding year and proceeding to coordinate the actual turn up and test of upgraded fiber Internet connections for the main and branch libraries.
- Assisted the Business Office in emptying and auditing the cash and coin for all coin and bill acceptors for patron printing and copying.
- Configured the branch copier for easier photo ID copying and trained branch staff.

**Studio Services Department – Devon Paddock**

- June 1: Summer photo sessions began with two backdrops – one for 4th of July, the other for Time for Smore Reading. Studio had 9 photo sessions this month.
- June 8: Studio staff met with Kris
- June 13: Devon interviewed Studio Services Assistant candidate with Kris
- June 14, 15, & 23: Staff visited Popular Materials department for Take Your Co-Worker to Work
- June 29: Staff filmed a video for Board election information

**Material Services Department – Peggy Maiken**

- Attended the Leadership Team meeting and Policy Committee meeting.
- Reviewed the Local History, Loan Periods and Library Card policies.
- Ran inventory reports for the Fiction collection and withdrew missing items.
- Ran reports to prepare for the fiscal year rollover in Polaris.
- Mayra, Andrea, Elsa and Samantha are helping with the summer van stops.
- Cassidy left PCPLD to pursue another job opportunity.
- Lisa visited the Hoosier Grove Museum to help set up historical displays
- Lisa continued working with Cataloging Maintenance Center to receive oral history transcripts
- Lisa visited the Hoosier Grove Museum to organize and list what boxes they have in their archives

**Public Relations/Adult Programming -- Mary Hauserman**

MISC DEPARTMENT INFORMATION

- ADVERTISING: Submitted weekly “Connections” column to Examiner. Sent Examiner info on our Artisan Fair.
- STREAMWOOD SUMMER CELBRATION: Dan I began working on the bi-fold, flyer, and Daily Herald and Examiner newspaper ads for Summer Celebration. Dan also recreated most of the sponsors logos so that when he works on the large signage, all the images will be of high-quality.
- Received all prizes to be given away at the library’s Summer Celebration booth. I am also putting together two raffle baskets
- Dan completed the graphics for the book carts in the parade.
- SUMMER KICK-OFF: The Kick-off event was very successful with at least 300 in attendance. The library had two games and gave out information on Summer Reading Challenge and the Artisan Fair.
- SUNSHINE COMMITTEE: We had about 13 staff/family members attend the Schaumburg Boomers baseball outing on June 24. Those who attended had a great time and the weather was perfect! We also helped the Business Office throw a retirement party for longtime staff member, Laurie Brown.
  The Sunshine Committee met and planned “rays of sunshine” for the rest of the year.
- 6/17/22 – Attended Monthly Catch up meeting with Debra
- 6/21/22 – Attended Exec Staff meeting
- 6/23/22 – Attended Sunshine Committee meeting
- 6/24/22 – Attended meeting to discuss Soundwave/Family Concert Series

**Summer Kick-off**
**6/7/22**

**Public Relations/Adult Programming -- Mary Hauserman**

**Easy S'mores Desserts**
**with Chef Susan Maddox**
**6/20/22**

**Hanover Township Wellness Screening**
**6/20/22**

**Children's Services Department – Elizabeth Drennan**

- We kicked off summer reading! Elizabeth and Vynette worked the kick-off event on June 7, and were busy for the full two hours. As of June 30, we had 437 kids enrolled.
- We also kicked off van visits! So far, our most successful sites are those that we visit with community partners. We've had kids who come to the van three days out of four to get new books, and a lot of check-outs and library cards.
- We held our monthly programming and department meetings. Elizabeth also attended Exec Staff, Public Desk Managers, and Programming meetings.

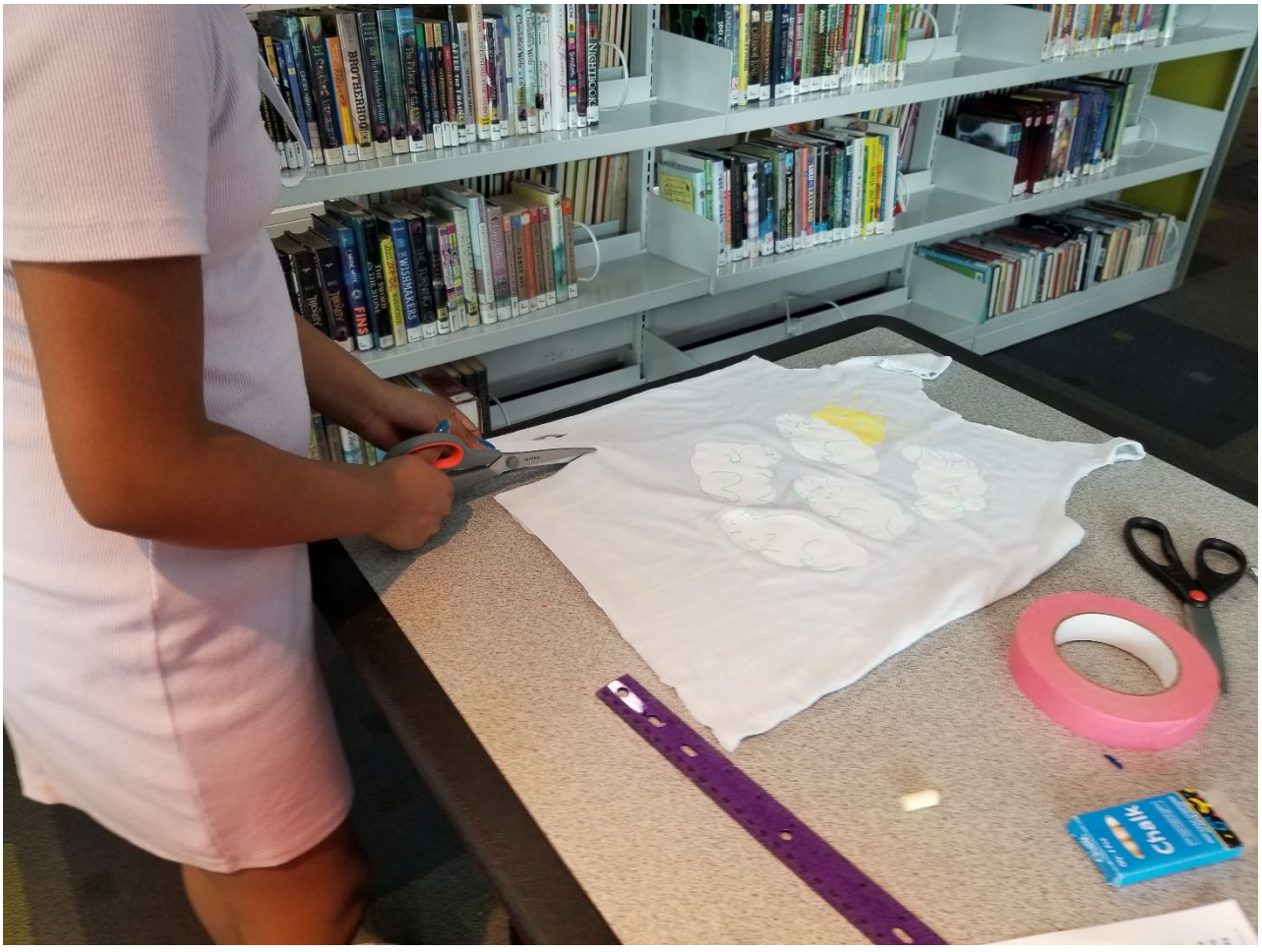
Van visit, Ontarioville

Baby & Toddler classes

PreK classes

Big Kids' classes

Tween classes



**Teen Services Department – Hannah Sloan**

- New dates and times have been set for the Educational Pathways group for U-46 for the new school year.

Thai string dolls 6/13/22

Summer Reading window done by TAB members Jasmine and Gwen

Passive Programs

Board: Beware: Camp Monster Sighting! – teens found 4 mythical monsters in the teen room over the month.

Lightbox

Guess How Many – Pinecones

## Reference Services Department – Paulette Harding

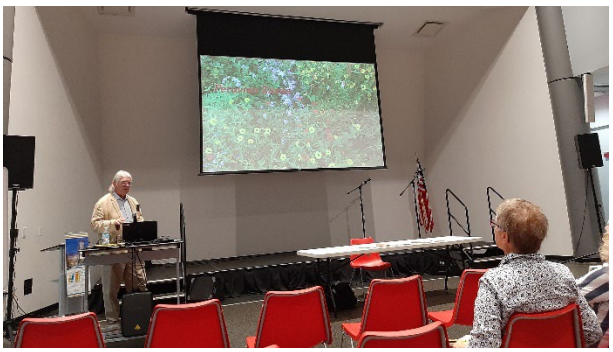
**Government Documents June 2022 statistics:**

**DISCARDS**
FEDERAL PAPER: **431**
At the end of this month the government documents collection consisted 11,472 pieces.

- Business Librarian Steven Zanfardino's outreach:
  - Hanover Park *Partners of our Community* outreach at Amita Health June 7 with Schaumburg Library (photo included in report)
  - Participated in Economic Development Committee ribbon cutting ceremony June 8
  - 2 Hanover Park Metra train station book exchanges
- Professional meetings:
  - Annette Bellino, Bridget Kerans, and Steven Zanfardino participated in Reader' Advisory "take your co-worker to work"; Erin (RA) completed her introduction to Reference Services in "take your co-worker to work."
  - Vadim Seyfer attended a virtual ELSUM ( Electronic Subscription Managers Network Group) meeting June 8
- Annette Bellino posts "What's New in the Library" Tuesdays and "Weekly E-News" on Fridays.
- Annette Bellino and Bridget Kerans continue to release subject themed nonfiction book lists; check out https://pclib.org/collections/books-recommendations/subscribe-to-a-newsletter

**Reference Services' program photos:**

Gardeners' Corner: Heirloom Plants (June 15}



"Blossoming Tree" - acrylic painting program (June 16)

**Reference Services Department – Paulette Harding**

Outreach: Partners of our community—Amita Health (Hanover Park)

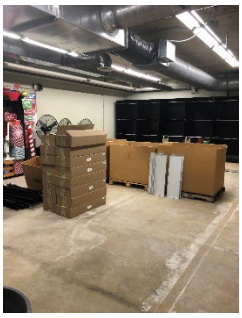
**Reference Services Department – Paulette Harding**

Kathleen Ryczek's gallery exhibit:

Joan Ladendorf "Bits & Pieces", digital photo and paper collage

- CHAOS: Chicago Origami Society "Magical Squares"

Gov Docs storage June 28:



Popular Materials Department – Jill Berrill

During the month, Erin Isaacson & James McAdams visited Westbrook Senior Living with the Vanmobile. They had a total of 18 visitors, 2 new cards and 20 checkouts.

Painted Pots (craft)

| Dept. Stats: | Reference Questions | Tech Questions | Directional and Other Questions |
|---|---|---|---|
| Chat | 48 | | |
| Ref Desk | 327 | 17 | 117 |
| Popular Materials Dept | 128 | 6 | 114 |
| CSC Desk | 62 | 438 | 142 |
| Children's Desk | 238 | 18 | 263 |
| Teen Desk | 179 | 4 | 28 |
| Studio | 0 | 61 | 3 |
| Branch | 35 | 56 | 29 |
| **TOTALS** | **1017** | **600** | **696** |
| **Total IPLAR** | **1617** | | |

| **Training Hours by Department** | | |
|---|---|---|
| | | |
| Reference Services | 14.25 | |
| Popular Materials | 5 | |
| Teen Services | 2.5 | |
| Branch | 0 | |
| Children's Services | 7.5 | |
| IT Services/Studio | 34.5 | |
| Materials Services | 4.25 | |
| Security | 0.5 | |
| Maintenance | 0.5 | total: |
| Admin/Business/Reception/PR | 7 | 76 |

| **Item** | **number sold** | **net price** |
|---|---|---|
| Hardcover book | 200 | $182.00 |
| Paperback | 136 | $61.88 |
| DVD | 133 | $121.03 |
| CD | 11 | $10.01 |
| **Total Book Sale** | 480 | **$374.92** |
| Meeting room | | **$ 200.00** |
| **Passport Facility I** | 13 | **$ 475.00** |

| | | |
|---|---|---|
| Hours Open: Main | 280 | |
| Branch | 306 | |
| Days Open: Main | 26 | |
| Branch | 26 | |
| | | |
| **Meeting Room STATS** | | |
| Meeting Rooms By Staff | 36 | |
| Meeting Rooms By Patrons | 13 | |
| | | |
| RA Study Room Uses | 227 | |
| Teen Study Room Use | 16 | |
| Children's Study Room Use | 2 | total: |
| Studio Room Use | 29 | 274 |

| Inhouse Programs | | | | | |
|---|---|---|---|---|---|
| Date | Venue | Program Name | Staffed by | # of occurances | **Total Attendance or views** |
| **TEENS** | | | | | |
| 6/2/2022 | | enchanted lantern | isabell | 1 | **8** |
| 6/8/2022 | hybrid | tab | hannah | 1 | **13** |
| 6/10/2022 | in person | book share | hannah | 1 | **3** |
| 6/11/2022 | | books and boba | isabell | 1 | **9** |
| 6/13/2022 | in person | thai string dolls | hannah | 1 | **7** |
| | | | **TOTAL:** | **5** | **40** |
| **ADULTS** | | | | | |
| 6/7, 14, 32 | In Library | Pins/Needles | Dori D. | 3 | **28** |
| 6/1/2022 | In Library | Chair Yoga | Erin I | 1 | **21** |
| 6/8, 14 | In Library | Adult Craft (painted pots) | Mary-Megan K. | 2 | **28** |
| 6/15/2022 | In Library | Bingo | James M | 1 | **8** |
| 6/7, 21 | In Library | ESL Conversation | Blanca S. | 2 | **17** |
| 6/2, 8, 22,23 | In Library | Book Discussions | Lynn D.,Jill B, Erin I | 4 | **32** |
| 6/16/2022 | In Library | Writing group | Mary-Megan K | 1 | **2** |
| 6/14/2022 | In Library | Effective communication w/Alzheimers | Erin I | 1 | **7** |
| 6/9/2022 | Studio | Cricut Sticker Sheets | Devon | 1 | **4** |
| 6/25/2022 | Studio | Canva 101 | Devon | 1 | **1** |
| 6/15/2022 | | Gardeners' Corner: Heirloom Plants | Bridget Kerans | 1 | **9** |
| 6/16/2022 | | S.C.O.R.E. | Steven Zanfardino | 1 | **2** |
| 6/16/2022 | | Blossoming Tree (acrylic painting program) | Kathleen Ryczek | 1 | **14** |
| 6/22/2022 | | Artisan Fair | Kris and Mary | 1 | **300** |
| 6/7/2022 | | Summer Kick-off | Mary, Blanca, Elizabeth, Vynette, teen volunteers | 1 | **300** |
| 6/20/2022 | In-Library | Easy S'mores Desserts | Mary | 1 | **18** |
| 6/20/2022 | In-Library | Hanover Township Wellness Screening | Mary | 1 | **12** |
| | | | **TOTAL:** | **24** | **803** |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| **CHILDRENS** | | | | | |
| June, 2022 | PCPL | Family Storytime | Lauren | 5 | **283** |
| June, 2022 | PCPL | Messy Art | Lauren | 1 | **44** |
| June, 2022 | PCPL | Historias | Hilda | 3 | **67** |
| June, 2022 | PCPL | Preschool Storytime | Lauren | 6 | **229** |
| June, 2022 | PCPL | Toddler Time | Chelsea | 6 | **78** |
| June, 2022 | PCPL | My 1st Storytime | Chelsea | 3 | **36** |
| June, 2022 | PCPL | DARE Officers | Streamwood PD, Lauren, Hilda | 9 | **344** |
| **6/2/2022** | PCPL | Glue Suncatchers | Lauren | 1 | **42** |
| 6/7/2022 | PCPL | Magic Awaits | Lauren | 1 | **45** |
| 6/14/2022 | PCPL | Movin' & Groovin' | Chelsea | 1 | **18** |
| 6/18/2022 | PCPL | Mommy & Me/Mami y Yo | Lauren & Hilda | 1 | **11** |
| 6/18/2022 | PCPL | Spin Drums | Lauren | 1 | **34** |
| 6/27/2022 | PCPL | 4th of July Tees | Lauren | 1 | **31** |
| 6/27/2022 | PCPL | Buenas Noches | Hilda | 1 | **7** |
| 6/28/2022 | PCPL | Baby Signs | Chelsea | 1 | **21** |
| 6/9/2022 | PCPL | Comodero Pajaros | Eugenia | 1 | **16** |
| 6/16/2022 | PCPL | Dad's Day | Lisa O. | 1 | **12** |
| 6/23/2022 | PCPL | Silly Stripes | Lisa O. | 1 | **13** |
| 6/23/2022 | PCPL | Que Hacer con una Paleta | Eugenia | 1 | **15** |
| 6/14/2022 | PCPL | No-Sew T-Shirt Bags | Vynette | 1 | **7** |
| 6/21/2022 | PCPL | Campfire Canvas | Vynette | 1 | **11** |
| 6/28/2022 | PCPL | Handheld Slingshots | Vynette | 1 | **8** |
| | | | **TOTAL:** | **48** | **1372** |
| | | | | | |
| **ONE ON ONES** | | | | | |
| | TEENS | podcast training | | 3 | **3** |
| | STUDIO | Music and Video | | 5 | **5** |
| | Adult Ref | Passport application acceptance appointments | Multi staff | 14 | **24** |
| | | One to One appts | Steven Zanfardino, Vadim Seyfer | 4 | **4** |
| | | Proctoring | Kevin Brown, Steven Zanfardino | 2 | **2** |
| | | | **TOTAL:** | **28** | **38** |

| | | | | | |
|---|---|---|---|---|---|
| **Passive Programs** | | | | | |
| **TEEN** | | | | | |
| | | Podcasts | stream sites | 1 | **72** |
| | in person | Gaming in teen room | all teen staff | 1 | **31** |
| 7/2022-07/05/2022 | in person | Beware: Camp Monster Sighting! | Marta | 1 | **54** |
| 1/2022-06/30/2022 | in person | Guess How Many - Pinecones | Marta | 1 | **49** |
| | | | **TOTAL:** | 4 | **206** |
| **ADULT** | | Boredom Busters | **TOTAL:** | 1 | **55** |
| | | | | | |
| **CHILDRENS** | | games, bags, sheets | **TOTAL:** | 3 | **74** |
| | | | | | |
| | | | | TOTALS | |

**Outreach Programs**

| Date | | Program Name/Location | Staffed by | # of occurances | **Total Attendance** |
|---|---|---|---|---|---|
| | | | | # of patrons served | **# of items delivered** |
| 6/7/2022 | | Home Delivery-Residences & Bella Terra | James McAdams | 15 | **40** |
| 6/14/2022 | | Home Delivery-Westbrook | James McAdams | 2 | **5** |
| 6/21/2022 | | Home Delivery-Residences | Erin Isaacson | 9 | **33** |
| 6/28/2022 | | Home Delivery-Westbrook | Erin Isaacson | 3 | **8** |
| | | | **TOTAL:** | **29** | **86** |
| | | | | | |
| June, 2022 | van visit | Astor Ave | Lisa O, Hilda | 4 | **72** |
| June, 2022 | van visit | Ontarioville/EPEL | Lisa F | 4 | **157** |
| June, 2022 | van visit | Parkwood/EPEL | Lisa F | 4 | **84** |
| June, 2022 | van visit | Hanover Park Park Dist | Lisa O | 2 | **84** |
| 6/8/2022 | offsite | Streamwood Montessori PreK | Lauren | 4 | **34** |
| 6/13/2022 | van visit | Heritage Elem (summer school) | Lisa O | 1 | **9** |
| 6/17/2022 | offsite | Mini Steps Preschool | Lisa F | 1 | **14** |
| 6/20/2022 | van visit | Streamwood Park Dist | Lisa O | 1 | **13** |
| | | | **TOTAL:** | **21** | **467** |

## Circulation Statistics June 2022

| | | |
|---|---|---|
| Main | Checkouts | 14419 |
| | Renewals | 6686 |
| | **Total:** | 21105 |
| Branch | Checkouts | 1024 |
| | Renewals | 344 |
| | **Total:** | 1368 |
| | **Library total:** | 22473 |
| Eelectronic resources | **Overdrive:** | 2587 |
| | **Hoopla** | 540 |
| | **Kanopy** | 252 |
| | **Total circulation:** | **25852** |

## Item circulation by patron code

| | | |
|---|---|---|
| Main | Adult | 12800 |
| | Book Discussion | 33 |
| | Homebound | 215 |
| | LINK/Inn-Reach | 571 |
| | Staff/Board | 1081 |
| | Juvenile | 3480 |
| | Online access | 61 |
| | Reciprocal Borrowe | 1900 |
| | Teen | 862 |
| | Teacher | 0 |
| | ILL/OCLC | 102 |
| | **Total:** | **21105** |

## Daily Transactions

| | | |
|---|---|---|
| Main | Mondays | 2104 |
| | Tuesdays | 2367 |
| | Wednesdays | 2613 |
| | Thursdays | 2511 |
| | Fridays | 1605 |
| | Saturdays | 1469 |
| | Sundays | 0 |
| | **Total:** | **12669** |
| Branch | Mondays | 145 |
| | Tuesdays | 78 |
| | Wednesdays | 149 |
| | Thursdays | 156 |
| | Fridays | 104 |
| | Saturdays | 91 |
| | Sundays | 3 |
| | **Total:** | **726** |
| | **Library total:** | 13395 |

| | | |
|---|---|---|
| **Branch** | Adult | 917 |
| | Teen | 98 |
| | LINKin/Inn-Reach | 77 |
| | Staff/Board | 51 |
| | Juvenile | 178 |
| | Reciprocal Borrowe | 31 |
| | Online access | 16 |
| | Teacher | 0 |
| | **Total:** | **1368** |

## Patron Cross Borrowing

| | |
|---|---|
| Main to Branch | 499 |
| Branch to Main | 257 |

## Interlibrary Loan requests

Items sent to other libraries LINKin and OCLC

| | | |
|---|---|---|
| from: | Main | 673 |
| | Branch | 77 |
| | **Total:** | 750 |

Received from other libraries LINKIN and OCLC

| | | |
|---|---|---|
| To: | Main | 404 |
| | Branch | 30 |
| | **Total:** | 434 |

## Library Visits

| | |
|---|---|
| Branch | 749 |
| Main(Park Ave) | 7291 |
| Main (Library LN)* | 4243 |
| **Total Main Visits** | 11534 |
| **Total library visits** | 12283 |

## Patron registrations

| | | |
|---|---|---|
| | Main | 206 |
| | Branch | 26 |
| **Total:** | | 232 |

June 2022

# Item Circulation Statistics

**From 6/1/2022 To 6/30/2022 11:59:59 PM**

## Poplar Creek Public Library Main

| | Items | Checkouts | Renewals | Transactions |
|---|---|---|---|---|
| Audiobook on CD | 95 | 62 | 53 | 115 |
| Blu-ray Disc | 132 | 134 | 32 | 166 |
| Blu-ray Disc - Local Patrons Only | 20 | 51 | 0 | 51 |
| Board Game | 10 | 10 | 0 | 10 |
| Book - Battle of the Books | 93 | 77 | 50 | 127 |
| Book - No Holds Allowed | 1 | 1 | 0 | 1 |
| Book - Regular Loan | 10209 | 8113 | 5078 | 13191 |
| Book - Short Loan | 26 | 56 | 3 | 59 |
| Book with CD | 60 | 52 | 26 | 78 |
| CD | 73 | 69 | 15 | 84 |
| CliffsNotes | 2 | 1 | 1 | 2 |
| Computer Laptop | 6 | 40 | 9 | 49 |
| DVD | 751 | 679 | 192 | 871 |
| DVD/Blu-Ray - Local Patrons Only | 19 | 69 | 0 | 69 |
| Equipment | 28 | 32 | 4 | 36 |
| Flashcards | 14 | 12 | 7 | 19 |
| In-house use | 22 | 94 | 0 | 94 |
| Interlibrary Loan | 307 | 296 | 54 | 350 |
| Internet Resource | 1930 | 2060 | 0 | 2060 |
| Juvenile Blu-ray Disc | 38 | 35 | 12 | 47 |
| Juvenile DVD | 580 | 525 | 246 | 771 |
| Juvenile Video Game | 168 | 284 | 7 | 291 |
| Kit | 18 | 12 | 9 | 21 |
| Lock | 3 | 4 | 0 | 4 |
| New Audiobook | 26 | 22 | 14 | 36 |
| New Blu-ray Disc | 58 | 120 | 85 | 205 |
| New Book | 1094 | 990 | 566 | 1556 |
| New DVD | 86 | 221 | 150 | 371 |
| New Juvenile Blu-ray Disc | 3 | 4 | 3 | 7 |
| New Juvenile DVD | 24 | 39 | 45 | 84 |
| New Video Game | 3 | 5 | 0 | 5 |
| Periodical | 109 | 120 | 2 | 122 |
| Playaway | 55 | 59 | 23 | 82 |
| Playaway View | 1 | 1 | 0 | 1 |

# Item Circulation Statistics

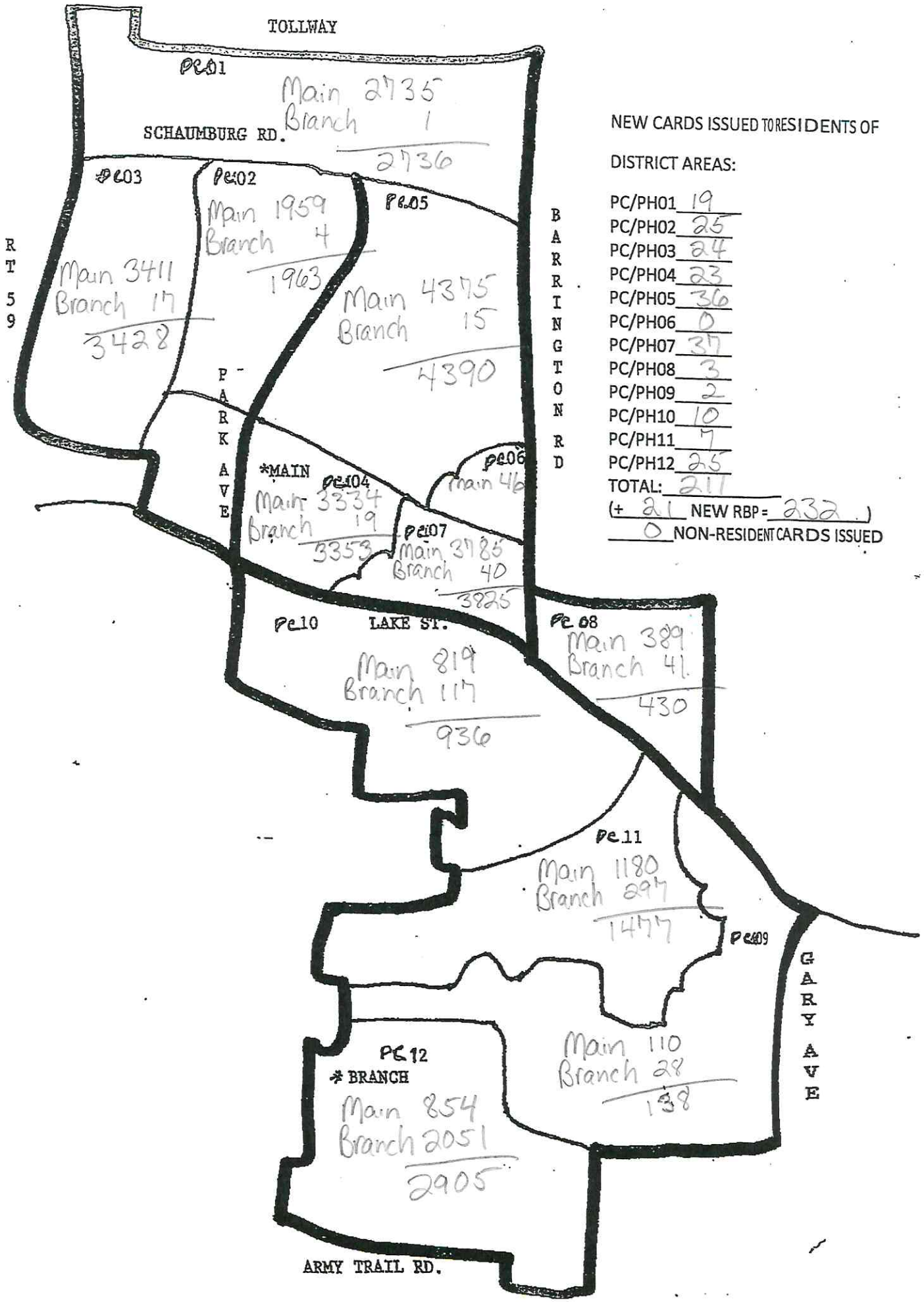
## Poplar Creek Public Library Main

| | Items | Checkouts | Renewals | Transactions |
|---|---|---|---|---|
| Portable Charger Device | 4 | 6 | 0 | 6 |
| Video Game | 35 | 43 | 0 | 43 |
| YA Video Game | 13 | 21 | 0 | 21 |
| **Total For Organization:** | 16105 | 14419 | 6686 | 21105 |

## Sonya Crawshaw Branch

| | Items | Checkouts | Renewals | Transactions |
|---|---|---|---|---|
| Blu-ray Disc | 1 | 0 | 1 | 1 |
| Book - Battle of the Books | 8 | 5 | 4 | 9 |
| Book - Regular Loan | 584 | 463 | 258 | 721 |
| CD | 4 | 5 | 5 | 10 |
| DVD | 32 | 32 | 5 | 37 |
| Interlibrary Loan | 20 | 19 | 3 | 22 |
| Internet Resource | 303 | 315 | 0 | 315 |
| Juvenile DVD | 40 | 38 | 10 | 48 |
| Juvenile Video Game | 26 | 27 | 0 | 27 |
| Kit | 6 | 6 | 0 | 6 |
| New Blu-ray Disc | 1 | 1 | 0 | 1 |
| New Book | 110 | 96 | 48 | 144 |
| New DVD | 14 | 14 | 9 | 23 |
| New Juvenile Blu-ray Disc | 1 | 1 | 1 | 2 |
| New Juvenile DVD | 1 | 1 | 0 | 1 |
| Periodical | 1 | 1 | 0 | 1 |
| **Total For Organization:** | 1152 | 1024 | 344 | 1368 |
| **Grand Total:** | 17211 | 15443 | 7030 | 22473 |

June 2022




NEW CARDS ISSUED TO RESIDENTS OF DISTRICT AREAS:

| | |
|---|---|
| PC/PH01 | 19 |
| PC/PH02 | 25 |
| PC/PH03 | 24 |
| PC/PH04 | 23 |
| PC/PH05 | 36 |
| PC/PH06 | 0 |
| PC/PH07 | 37 |
| PC/PH08 | 3 |
| PC/PH09 | 2 |
| PC/PH10 | 10 |
| PC/PH11 | 7 |
| PC/PH12 | 25 |
| TOTAL: | 211 |

(+ 21 NEW RBP = 232 .)

0 NON-RESIDENT CARDS ISSUED

| Monthly Training Record -- June 2022 | | | |
|---|---|---|---|
| Date | Training Type and Title | Attended/Viewed by | Length of training |
| 2-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | Debra, Mary, Ron, Kris | 2 |
| 2-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | Magali | 0.5 |
| 1-Jun | Inflation and your Organization | Ron | 0.75 |
| 6/7/2022 | Getting Ready for the new WorldCat.org | Debra | 0.5 |
| 17-Jun | Successful Strategic Planning | Debra | 1 |
| 20-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | Sue H. | 0.5 |
| 22-Jun | LYRA: Cyber Information -- Secure Halo | Debra | 1 |
| 22-Jun | Connection between employee well-being and absence | Sue H. | 0.75 |
| | | TOTALS | 7 |

| Date | Training Type and Title | Attended/Viewed by | Length of training |
|---|---|---|---|
| 6/1/2022 | Engagement: its not one thing its everthing. III webinar | Peggy | 0.75 |
| 6/13/2022 | LinkedIn Learning: Ram Charan on Coaching High Potentials | Peggy | 0.5 |
| 6/24-29/2022 | Passport Acceptance Agent Training | Andrea | 3 |
| | | TOTALS | 4.25 |

| Date | Training Type and Title | Attended/Viewed by | Length of training |
|---|---|---|---|
| 6/1/2022 | Morning Book Buzz, Season 3, Episode 4 | Bridget Kerans | 1 |
| 6/1/2022 | Tell Me More: Historical Fiction Adult Titles | Bridget Kerans | 1 |
| various | Leadership Development:Tools to Help With Employee Recruitment and Retention pt. 1,2,3 | Paulette Harding | 2 |
| 6/3/2022 | Ram Charan on Coaching High Potentials | Paulette Harding | 0.5 |
| 6/6/2022 | LACONI CSS: Readers' Advisory for Circulation, Making a Big Impact in Little Time | Paulette Harding | 1 |

| | | | |
|---|---|---|---|
| 6/8/2022 | Virtual Presenters Showcase 2022 | Paulette Harding | 2 |
| 6/9/2022 | Graphic Novels: Teaching Up to Their Potential | Bridget Kerans | 1 |
| 6/9/2022 | Navitaging Policital and Social Topics in the Library (LACONI) | Kathleen Ryczek | 1.5 |
| 6/13/2022 | Recruit and Retain Staff in the Great Resignation (HR Source) | Kathleen Ryczek | 0.75 |
| 6/15/2022 | Symposium on Library Conditions and Services in the Contemporary Ukraine (SJSU) | Paulette Harding | 1.5 |
| 6/22/2022 | Google Lit Trips : virtual literary field trips (library 2.0) | Kathleen Ryczek | 0.5 |
| 6/22/2022 | How to do a Trademark Search | Steven Zanfardino | 0.5 |
| 6/29/2022 | The Connected Library: Vetting and Partnering with Social Service Providers (RAILS) | Paulette Harding | 1 |
| | | TOTALS | 14.25 |

| Date | Training Type and Title | Attended/Viewed by | Length of training |
|---|---|---|---|
| 2-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | Jill, Lynn D | 1 |
| 6/16/2022 | Booklist webinar-Must-Read Mysteries | Lynn Donahue | 1 |
| 6/3/2022 | LinkedIn Learning-Windows Quick Tips course | Patty LaCroix | 3 |
| | | TOTALS | 5 |

| Date | Training Type and Title | Attended/Viewed by | Length of training |
|---|---|---|---|
| 22-May | **SLJ Day of Dialog - New in Graphic** | marta | 1 |
| 20-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | hannah | 0.5 |
| 6/3/2022 | Booklist Webinar - Queer Peers and Graphic Novels | tom | 1 |
| | | TOTALS | 2.5 |

| Date | Training Type and Title | Attended/Viewed by | Length of training |
|---|---|---|---|
| 6/6, 10 | LinkedIn Learning: Ram Charan on Coaching High Potentials | Elizabeth, Lisa F. | 1 |

| | | | |
|---|---|---|---|
| 6/13/2022 | Intro to Trauma-Informed Library Servcies | Amanda | 1.5 |
| 6/14/2022 | Picture Book Palooza | Vynette | 1 |
| 6/14/2022 | Authentic Voices in Children's Lit | Amanda | 1 |
| 6/15/2022 | Amazing Picture Books | Lisa F. | 1 |
| 6/16/2022 | Library Ethics in Youth Services | Lisa F. | 1 |
| 6/30/2022 | Classic Pic Books are Boring, What you Should Read Instead | Amanda | 1 |
| | | TOTALS | 7.5 |

| Date | Training Type and Title | Attended/Viewed by | | Length of training |
|---|---|---|---|---|
| 17-Jun | Ram Charan on Coaching High Potentials | Devon and Brian | | 1 |
| 6/11/2022 | Introduction to Web Design and Development | Daniel@LinkedIn | | 1.25 |
| 6/16/2022 | Windows 10: Troubleshooting for IT Support | Daniel@LinkedIn | | 0.5 |
| 6/16/2022 | Color for Design and Art | Daniel@LinkedIn | | 0.75 |
| 6/21/2022 | GIMP Essential Training | Daniel@LinkedIn | | 0.75 |
| 6/23/2022 | Troubleshooting Common PC Issues for Users | Daniel@LinkedIn | | 0.5 |
| 6/1/2022 | Cricut Design Research | Jonathan@Cricut | | 1.75 |
| 6/1/2022 | Improving Listening Skills | Jonathan@LinkedInLearning | | 0.25 |
| 6/1/2022 | Creating a Communication Strategy | Jonathan@LinkedInLearning | | 0.25 |
| 6/1/2022 | Waves Plugins Tutuorial | Jonathan@YouTube | | 0.5 |
| 6/2/2022 | Writing a Marketing Plan | Jonathan@LinkedInLearning | | 2 |
| 6/2/2022 | Intro to User Experience | Jonathan@LinkedInLearning | | 2.25 |
| 6/6/2022 | Design Thinking: Customer Experience | Jonathan@LinkedInLearning | | 0.25 |
| 6/6/2022 | Developing a Career Plan | Jonathan@LinkedInLearning | | 0.25 |
| 6/7/2022 | Adobe InDesign for Editors | Jonathan@LinkedInLearning | | 2 |
| 6/7/2022 | User Experience: Wireframing | Jonathan@LinkedInLearning | | 0.25 |
| 6/8/2022 | Cricut: Mug Design | Jonathan@LinkedInLearning | | 3.25 |

| | | | | |
|---|---|---|---|---|
| 6/8/2022 | Programmatic Advertising Foundations | Jonathan@LinkedInLearning | | 2 |
| 6/9/2022 | Programmatic Advertising Foundations | Jonathan@LinkedInLearning | | 0.75 |
| 6/13/2022 | Programmatic Advertising Foundations | Jonathan@LinkedInLearning | | 0.75 |
| 6/13/2022 | User Experience: Creating Personas | Jonathan@LinkedInLearning | | 0.25 |
| 6/13/2022 | Marketing Foundations: Automation | Jonathan@LinkedInLearning | | 1.5 |
| 6/13/2022 | Writing Ad Copy | Jonathan@LinkedInLearning | | 3 |
| 6/14/2022 | Google Analytics | Jonathan@LinkedInLearning | | 1.75 |
| 6/14/2022 | Facebook Advertising | Jonathan@LinkedInLearning | | 3.25 |
| 6/15/2022 | Facebook Advertising | Jonathan@LinkedInLearning | | 3 |
| 6/22/2022 | Waves Plugins Live Masterclass | Jonathan@Webinar | | 1 |
| | | | | |
| | | | TOTALS | 35 |

| | | | | |
|---|---|---|---|---|
| 16-Jun | LinkedIn Learning: Ram Charan on Coaching High Potentials | anthony Velazquez / Bill Slayton | | 1 |