**MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT**
June 16, 2022
8:00 p.m.
Mercedes A. McGowan Board Room

1. Call to Order-President Kennedy called the meeting to order at 8:00 p.m.

2. Roll Call-Trustees Arendt, Bailey, Liapes, Student Trustee Filippi and President Kennedy
Absent-Trustee Harry, Hulke and Khan
Also Present-Executive Director Debra Stombres, Deputy Director Ron Pauli, Deputy Director Kris Kenney, Business Manager Sue Haisan, Popular Materials Manager Jill Berrill and Administrative Assistant Deborah Muscarello

3. Pledge of Allegiance

4. President's Report-Parade Discussion

- President Kennedy updated the Board on the Summer Fest Parade on July 30th the theme is Safari, President Kennedy will be a parade judge
- Kris will be driving a Jeep in the parade, Trustees Hulke, Khan and Liapes will be passengers
- The Board was asked to please wear their t-shirts
- The sign-up sheet was shared to remind the Trustees of their time slots

Sue Haisan updated the Board on the tax bills being higher in DuPage this year highlighting factors:

- The State determines tax burdens divisions between counties
- DuPage county is smaller than Cook, last year Cook was late, so prior year adjustments were made
- Levi actually only increased not quite 2%

5. Public Forum-None

6. Trustee Arendt moved and Trustee Bailey seconded a motion to request the Board to accept the agenda as presented
Voice Vote Unanimous
Motion Carried

7. Secretary's Report-Trustee Bailey-None

8. Treasurer's Report-Trustee Khan
Sue Haisan reported to the Board highlighting:

- Cook County tax revenue received in May=$21,034.88
- DuPage County tax revenue received in May=$185,957.97
- Interest earned in My=$1,988.48
- At the end of May we held $3,697,448.23 in cash and investments
- Investments with PMA are $671,045.78

9. Teen Advisory Report-Student Trustee Filippi reported to the Board highlighting:

- Halloween movie bracket (will do a March madness style bracket of different Halloween movies and there will be votes for which movies move up in the bracket).
- Scary stories from different countries
- How many eyeballs-there will be a jar of eyeballs on the Teen desk, and people will guess how many are in there
- Halloween Origami
- Fall Program Ideas

10. Trustee Repot-Trustee Bailey attended an ILA two-hour budget seminar

11. Executive Director's Report

Guest Manager Poplar Materials Manager Jill Berrill reported to the Board highlighting:

- Summer reading is active, 185 adult patrons are signed up and the AP is being used
- All book clubs have reached adult pre-pandemic levels
- Book Nerd 53 patrons are signed up
- Erin Isaacson has created a memory care center, there are boredom busters at the Reference desk for patron distribution
- Erin Isaacson and James McAdams take the van to Westbrook Senior Center once a month
- Walking Book Club for Seniors (rebooted after covid)
- Contemporary Romance book club will be new in the fall

Debra Stombres reported to the Board highlighting:

- Susan Spooner (served as Board President) passed away on May 18th, there will be a service at Countryside Funeral Home Saturday June 25th from 11-1:00 p.m. The library will send flowers
- The sprinkler system at the Branch is functional, landscaping will be completed
- The retaining wall repairs will begin on Tuesday June 22nd
- The contractor is creating a mock up of the wood-look mold for the building concrete walls
- FEMA the $8,000.00 check should be here soon
- Even with the tax delays this year, we should not need to borrow any money

12. Trustee Bailey moved and Trustee Arendt seconded a motion to request the Board to approve the consent agenda

a. Minutes of the Regular Board Meeting May 19, 2022
b. Minutes of the Building and Grounds Committee June 9, 2022
c. Monthly Expenditures for May $523,122.22
d. Acceptance of Executive Director's Report

Voice Vote Unanimous
Motion Carried

13. Current Business

a. Trustee Bailey moved and Trustee Arendt seconded a motion to recess to executive session
1. (5ilcs120/2) (C) (21) Discussion of minutes of meetings lawfully closed under this ACT, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Roll Call Ayes Arendt, Bailey, Liapes, Student Trustee Filippi and President Kennedy
Nays
Absent Harry, Hulke, Khan

Motion Carried at 8:25 p.m.
Reconvene Open session at 8:33 p.m.

b. Roll Call-Trustee Arendt, Bailey, Liapes, Student Trustee Filippi and President Kennedy

a. Trustee Bailey moved and Trustee Arendt seconded a motion to reflect closed session discussion to release minutes as listed December 9, 2022, March 17, 2022, April 21, 2022 and May 19, 2022
To destroy tapes as listed May 21, 2020, August 20, 2020, October 23, 2020 and November 19, 2020
Voice Vote Unanimous
Motion Carried

14. New Business

a. Trustee Arendt moved and Trustee Liapes seconded a motion to request the Board to approve the resolution 22-01 to participate in the Public Non-resident Card Participation Program

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| Roll Call | Ayes | Arendt, Bailey, Liapes, Student Trustee Filippi and President Kennedy |
| | Nays | |
| | Absent | Harry, Hulke, Khan |

Motion Carried

b. Set Public Hearing for August 18th to Adopt the B&A Ordinance 22-01

- Hearing is set for August 18th before the regular Board Meeting

15. Comments/Topics for July Board Meeting-Consider Strategic Plan at July Meeting 6:30 sending email survey

16. Trustee Arendt moved and Trustee Liapes seconded a motion to adjourn to the next Board Meeting of July 21, 2022
Voice Vote Unanimous
Motion Carried

Adjourned at 8:40 p.m.

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| Marianne Bailey | Deborah Muscarello |
| Secretary | Administrative Assistant |