PUBLIC HEARING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY
Thursday August 18, 2022
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to Order-President Kennedy called the Public Hearing to order at 7:01 p.m.

2. Roll Call-Trustee Arendt, Bailey, Harry, Hulke, Khan, Liapes, Student Trustee Filippi and President Kennedy.
Also Present: Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Children's Services Manager Elizabeth Drennan, Administrative Assistant Deborah Muscarello and Guest Laura Sheppard.

3. Budget and Appropriation Presentation-Debra Stombres presented the B&A to the Board

4. Questions from the Audience-None

5. Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the Regular Board Meeting
Roll Call Ayes Trustee Arendt, Bailey, Harry, Hulke, Khan, Liapes, Student Trustee Filippi and President Kennedy
Nays
Motion Carried

MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

1. Call to Order-President Kennedy called the Regular Board Meeting to order at 7:06 p.m.

2. Roll Call- Trustee Arendt, Bailey, Harry, Hulke, Khan, Liapes, Student Trustee Filippi and President Kennedy.

3. Pledge of Allegiance

4. President's Report-President Kennedy asked the Board to complete the Sikich package for the audit and return to Sikich.
A patron submitted a letter asking why the Library is closed on Sundays while school is open?
The Board discussed, we will be open on Sundays after Labor Day, President Kennedy will respond to this patron.

5. Public Forum-None

6. Trustee Khan moved and Trustee Harry seconded a motion to accept the agenda as presented
Voice Vote Unanimous
Motion Carried

7. Secretary's Report-Trustee Bailey
Correspondence-A patron submitted a comment/suggestion card thanking Lon for assisting her in sending an important email as she was unable to use her home computer due to the storm.

The Hanover Park Police Station sent a Thank you for the use of the Branch for their Annual Presentation

8. Treasurer's Report-Trustee Khan Reported to the Board highlighting:

- Cook County Tax Revenue received in July=$15,314.49
- DuPage County Tax Revenue received in July=$12,626.63
- Interest Earned in July=$3293.62
- At the end of July, we held $3,505,208.92 in cash and investments
- Investments with PMA are $671,047.45

9. Teen Advisory Report-Student Trustee Filippi reported to the Board highlighting potential programs:

- Adult to Teen crochet program (adult teaches the teen)
- Winter program ideas are new homemade snow globes, Cocoa and Cram
- Valentine's Day romance writing

10. Trustee Report-None

11. Executive Director's Report

a. Guest Manager Elizabeth Drennan Children's Services Manager reported to the Board highlighting:

- Summer Reading Challenge Results
  960-enrolled
  548-finished
- Children's results
  564 -enrolled
  318-finished
- Programs
  118 classes (does not include DARE or VAN)
  2,500 attendees

Debra Stombres reported to the Board highlighting:

- Per Capita Grant specifications
- Shared statistics sheet

12. Trustee Arendt moved and Trustee Hulke seconded a motion to request the Board to approve the consent agenda

a. Minutes of the Regular Board Meeting July 21, 2022
b. Monthly Expenditures for July $493,775.88
c. Acceptance of Executive Director's Report

13. Current Business

a. Presentation of Certificate of Estimated Revenue for FY23
b. Trustee Harry moved and Trustee Khan seconded a motion to request the Board to approve the B&A Ordinance 22-01

Roll Call Ayes Arendt, Bailey, Harry, Hulke, Khan, Liapes, Student Trustee Filippi and President Kennedy
Nays

Motion Carried

c. Motion and discussion for proceeding with the Bookmobile
Debra updated the Board on the Bookmobile changes made to the order and the total cost. Questions still need to be answered

Trustee Arendt moved and Trustee Harry seconded a motion to request the Board to table proceeding with the Bookmobile until a special meeting can be held September 1, 2022
Voice Vote Unanimous
Motion Carried

14. New Business

a. Request the Board to set a date for the Secretary's Audit
Trustee Arendt and Trustee Hulke will conduct the audit date to be determined

15. Continuation of Strategic Plan

- Reviewed possible questions for the staff survey, decided to proceed with them, Kris will compile the survey
- Discussed patron survey questions and putting the survey in the examiner newspaper
- Discussed Teen survey questions

16. Comments/Topics for September Board Meeting

17. Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next Board meeting of September 1, 2022
Voice Vote Unanimous
Motion Carried

Adjourned at 8:14 p.m.

Marianne Bailey
Secretary

Deborah Muscarello
Administrative Assistant