APRIL 2021 Executive Directors Reports

APRIL PROJECTS/EVENTS

April remained in Phase 4 of Covid mitigations in Illinois. We had a very succesful concert, with a limited in person attendance and a large FaceBook presence.

At the April board meeting, we honored out-going board president, Candace McCreary and named the local history room after her. Student trustee candidates were interveiwed for the next year.

We submitted the Ebsco Solar Energy Grant this month.

Personnel Changes

- PT Branch Clerk Abby P. returned from leave on 4/6/21
- Resignation of Branch Clerk Jazzy C., effective 4/15/21
- Material Services Clerk Andrea A. transitioned to 15 hr. employee, effective 4/18/21

MEETINGS and ACTIVITIES – Debra Stombres, Executive Director

- April 1 – The PCPLD Finance committee met to discuss the next budget; Debra had a monthly meeting with Bill and Debra attended a MUSICat platform zoomed planning meeting
- April 2 – Debra and staff attended a Bibliotheca zoom meeting to look at new products
- April 5, 19 – Debra held director's meetings
- April 6, 20 – Debra attended Kiwanis meetings
- April 6 – Debra watched a webinar on library census data
- April 7 – Debra held her monthly meeting with Brian
- April 12 – Debra had a zoom meeting with the grant writer
- April 12 – Debra attended a webinar in succession planning
- April 13 – Bibliotheca Open + demo
- April 13 – Debra held a Leadership Team meeting and watched a middle grade fiction webinar panel
- April 14 – Debra hosted the quarterly Municipal Managers meeting in the board room
- April 14 – Debra and Sue had their monthly meeting, followed by a meeting with Pat Cook of Cook and Kocher

- April 15 – Debra and Ron had their monthly meeting
- April 15 – Regular meeting of the PCPLD Board of trustees
- April 20 – Debra held an Executive Committee meeting
- April 21, 22 – Debra held zoom all staff meetings
- April 22 – Debra and Kris had their monthly meeting
- April 23 – Van planning meeting
- April 26 – Debra and Ann met to discuss the May agenda
- April 27 – Debra watched the RAILS member update
- April 28 – Debra watched the Humanities Grants Webinar

Deputy Director of Public Services – Kristine Kenney

- April 1 Attended MUSICat Zoom Meeting
- April 13 Attended Bibliotheca Open+ demonstration
- April 13 Leadership Team
- April 15 Led MUSICat Committee Meeting
- April 15 Attended monthly Board Meeting
- April 19 Directors Meeting
- April 20 Attended Kiwanis Meeting
- April 20 Executive Team
- April 21 / 22 All Staff Meetings
- April 23 RAILS Assistant Directors Meeting
- April 23 RAILS Board Meeting
- April 26 Submitted paperwork for Lauren's internship with College of DuPage
- April 27 RAILS Member Update
- April 28 Created Soundwave and Share Your Story webpages
- April 29 Submitted ALA COVID Relief Fund Grant Application

Deputy Director of Support Services – Ron Pauli

- Attended the following Meetings: Exec. Director's; Dep. Dir.; Leadership; Exec. Staff; Board Meeting; Collection Development Meeting
- Completed IMRF Quarterly Employee Survey and consulted with IMRF hotline rep
- Prepared for "all staff" presentations on EDI training; EAP & TelaDoc for staff
- Met with Executive Director to discuss interim status in Maintenance Dept. and created temporary interim status letter for approval
- Completed Nationwide 457(b) Restatement Questionnaire based on CARES Act and any applicable Summary Plan Document revisions
- Completed appropriate administrative IMRF forms for a few staff members
- Put together new Employee Handbooks w/updated policies for onboarding
- Completed renewal training and testing for Passport Acceptance Agent re-certification
- Completed Compliance Dashboard Activities/Notices: Covid-19 Mandates: COBRA Subsidy & Notice (ARPA)

IT Services/Studio 1405 – Brian Ormond

- The IT, Studio, and Maintenance departments started adding plexiglass dividers with library logo between public computers to increase the number of public computers available to patrons.
- Children's study rooms are back in service and staff are moved back to the workroom with plexiglass installed
- Empire Rooms are also cleaned up and back in service after being used for VITA and Ted Talks
- Took delivery of the batteries for the main server room and Nationwide installed them
- Met with TTSG on Wed regarding the renewal of the printer/copier lease and they will be proposing a new contract next Friday at 10am in the board room
- Plexiglass ordered for Children's, Branch, and Studio public computers and should be in next week
- The last new servers will be installed on June 3, 4, and 7, 8, 9
- IT and Maintenance worked together to install a large TV in room 2 for programming use

Reference Services – Paulette Harding

- Staff Bridget Kerans, Lynn Donahue, Paulette Hardng and Vadim Seyfer completed 26 passport applications this month.
- All reference staff attended or viewed the recorded the all-staff meeting.
- James McAdams attended the Reaching Forward Conference virtually April 15-16.
- IRS and Illinois Dept of Revenue extended the tax deadline to May 17th. Our volunteer, Sara Kramer and I prepared more free income taxe return appointments through VITA (Volunteer Income Tax Assistance). Sara and I even added additional appointments. We both volunteered about 25 hours each during April.
- Annette Bellino is posting "What's New in the Library" each Tuesday as part of the Social Media Committee.
- James McAdams continued to agressively weed the govdoc collection.
- Annette Bellino and Bridget Kerans continue to release subject themed nonfiction book lists; check out https://pclib.org/collections/books-recommendations/subscribe-to-a-newsletter

Material Services Dept -- Peggy Maiken

- Attended the Bibliotheca Open demo.
- Lisa and Peggy attended the Rails Tech Services Networking group.
- Peggy Attended the Rails Member update.
- Peggy Attended the Van plan meeting.
- Peggy Attended the RAILS meeting with the LINKin libraries.
- TS staff completed cataloging the Studio equipment.
- Quarantine of all returned library materials ended. Cleaning of returned materials continues.
- One of the new Pages started working in the sorter room, checking in and cleaning materials
- Circulation issued 15 museum passes in April

Business Office – Sue Haisan

- 4/1 Finance committee meeting
- 4/6 PMA webcast
- 4/7 Cyber threat Insurance webcast
- 4/9 Phone meeting with Sikich discuss COA project

- 4/13 Webinar: OSHA and Covid 19
- 4/14 Webcast: Biden administration tax plans
- 4/14 Sue and Debra met with Insurance broker discuss renewals
- 4/15 Webcast: Coronavirus – planning for continued financial stability
- 4/15 Board meeting
- 4/20 LImricc online meeting – discussion regarding insurance plans
- 4/20 Executive committee meeting
- 4/22 Zoom All-staff meeting
- 4/27 Webinar: Preparing for a single audit
- 4/29 Webinar: New Illinois laws regarding criminal convictions
- 4/29 Webcast: Sage 50 Move your business forward
- Laurie and Kathy both completed Equity, Diversity and Inclusion training

Popular Materials Dept – Jill Berrill

- Staff recorded multiple book talks to highlight the collection. Together, the videos were seen by patrons over 60 times.

- Staff have shifted the World Languages Collection to allow for increases in the collection, as well as easier patron browsing.

Sonya Crawshaw Branch Library -- Steven Zanfardino

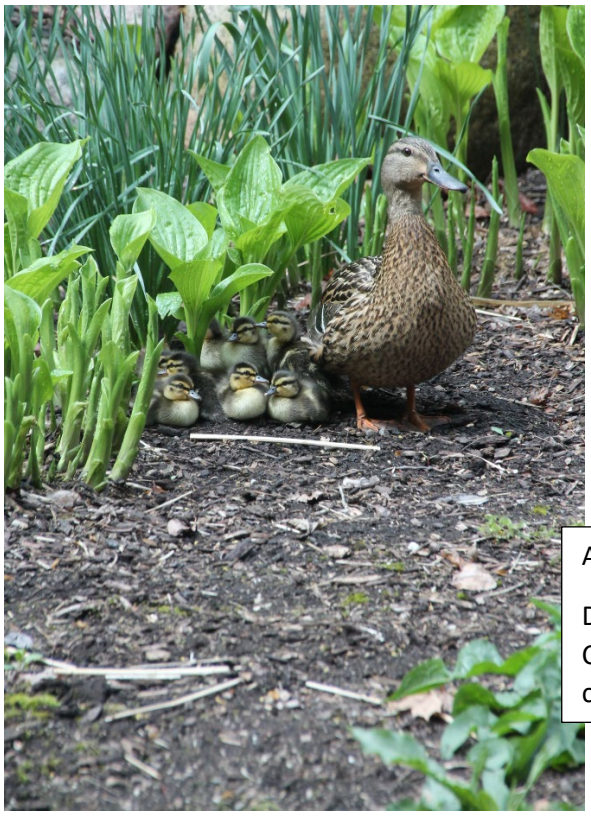
- The time limit for patron computer use has doubled to accommodate patron needs
- A second chair has been added to some tables
- For the first time since beginning curbside delivery, there was an entire month with zero requests
- Remote printing has been added to the Branch and patrons can now print from their personal device

Public Relations/Adult Programming -- Mary Hauserman

- **NEWSLETTER:** Completed May eNewsletter. Emailed to patrons who opted in for electronic delivery, and posted to website. Printed paper copies placed around library. Working on the summer newsletter (June/July/August), which will be our first mailed (paper) newsletter in over a year, due to the pandemic. We will be highlighting Summer Reading Challenge "Reading Colors Your World." The summer newsletter will be in mailboxes by June 1.
- **FAMILY CONCERT SERIES:** We had a good in-person turnout for our April concert, The CoverGirls Violin Show with a total of 14 patrons in the library (maximum sign up was 20, and we had 20 register with a small waiting list). For May, Burnt Biscuits is the band, and we've opening registration to 30 patrons (currently 15 signed up). We will remain socially distanced, with masks required. It will also stream live via Facebook.
- **MOVIES IN THE PARK:** Partnering with the Streamwood Park District again for outdoor movies held at Park Place. We will split the cost of the movie licenses, provided by Swank Motion Pictures, Inc. We will be promoting the Library and our Summer Reading Challenge with the presence of our VanMobile and staff from the Children's Department. Movies are as follows:
  Wed., June 2 • 8:30 pm - Big Hero 6 (PG)
  Wed., July 7 • 8:30 pm - The Good Dinosaur (PG)
  Wed., August 18 • 8:30 pm - Cloudy with a Chance of Meatballs (PG)
- **ADVERTISING:** Submitted weekly "Connections" column to Examiner. Promoted Family Concert Series with flyers in local Starbucks. Contacted the Examiner Publications to do an article on our Family Concert: The CoverGirls, which was partially supported by a grant from the Illinois Arts Council Agency (IACA). Submitted our eNewsletter to the Village of Streamwood, who promoted it in their April eNews email blast (see attached).
- **MEETINGS/WEBINARS ATTENDED:**
  4/13/21 – Attended webinar: Marketing with Infographics
  4/20/21 – Attended Executive Staff meeting
  4/21/21 – Attended all staff meeting
  4/21/21 – Attended Monthly Catch-up meeting with Debra
  4/23/21 – Attended VanMobile meeting

Sunday, April 18, 2021
Family Concert Series:
The CoverGirls Violin Show

Public Relations/Adult Programming -- Mary Hauserman



April 29, 2021

Ducklings hatched in Children's Department courtyard!

STREAMWOOD ILLINOIS E-NEWS

POPLAR CREEK NEWSLETTER - ONLINE NOW!

Poplar Creek Library has their latest e-newsletter available online. Register for their family concert series, learn about Lyme Disease, or participate in a local history scavenger hunt. Click here for info!

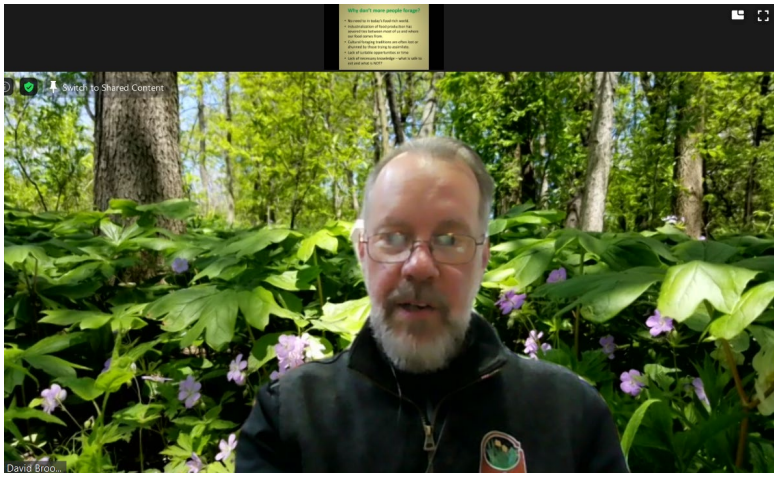
MARK YOUR CALENDAR - UPCOMING EVENTS

- No Contact E-Waste Event - May 1
- Clean Up Week - May 3-7
- JEMS Vaccination Clinic - May 6
- Village Board Meeting - May 6
- Planning and Zoning Board - May 18
- Memorial Day Observance - May 30
- Memorial Day - Village Offices Closed - May 31

Promo in May's eNewsletter

We are including a QR code in advertising our Family Concert Series so patrons have an easier time finding the live concert on our Facebook page the day of the performance.

Gardeners' Corner April 21st program on **Foraging For Edibles** presented by David Brooks.



Kathleen Ryczek's nonfiction book displays:

National Poetry Month

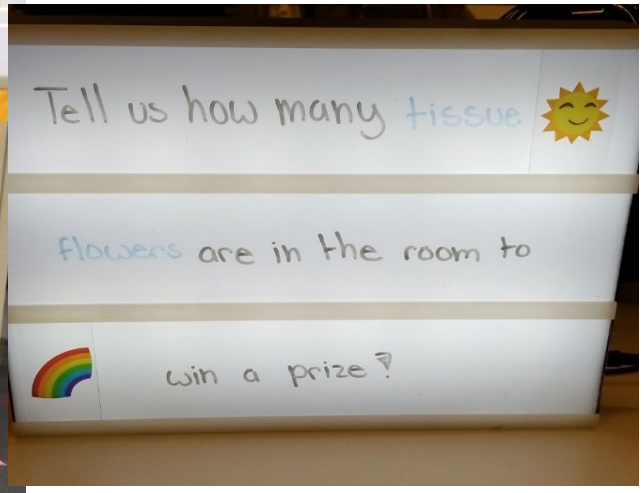
Ana Personal Finance

Paulette Harding's nonfiction book displays

Financial Literacy Month

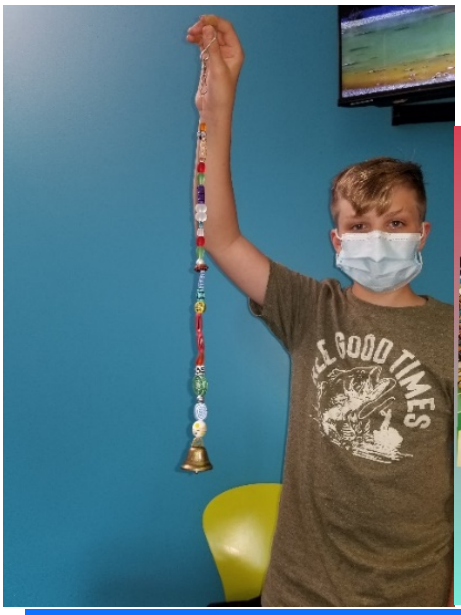
And Jazz Appreciation Month

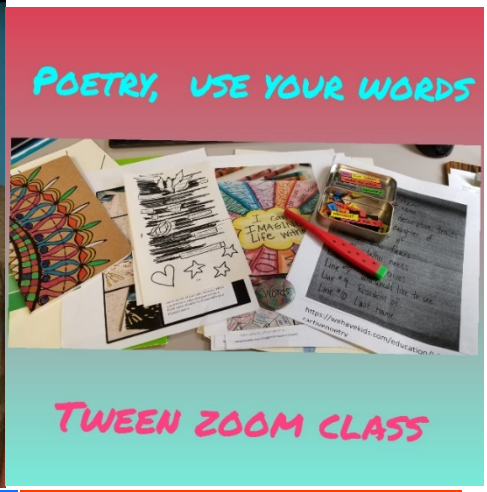
And Shakespeare's Birthday Display

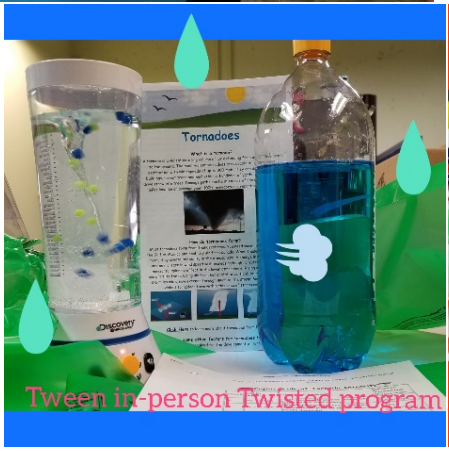


Updates from the Teen Dept:

Marta did Poem-In-Your-Pocket & how many tissue flowers are in the room, passive programs.
Isabell did new shelf talkers for aestheticly pleasing books

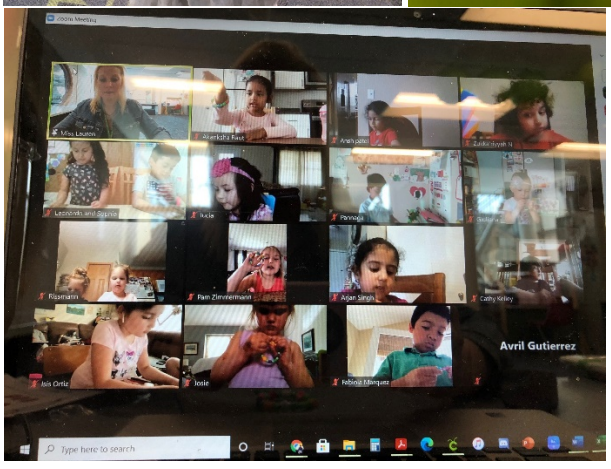




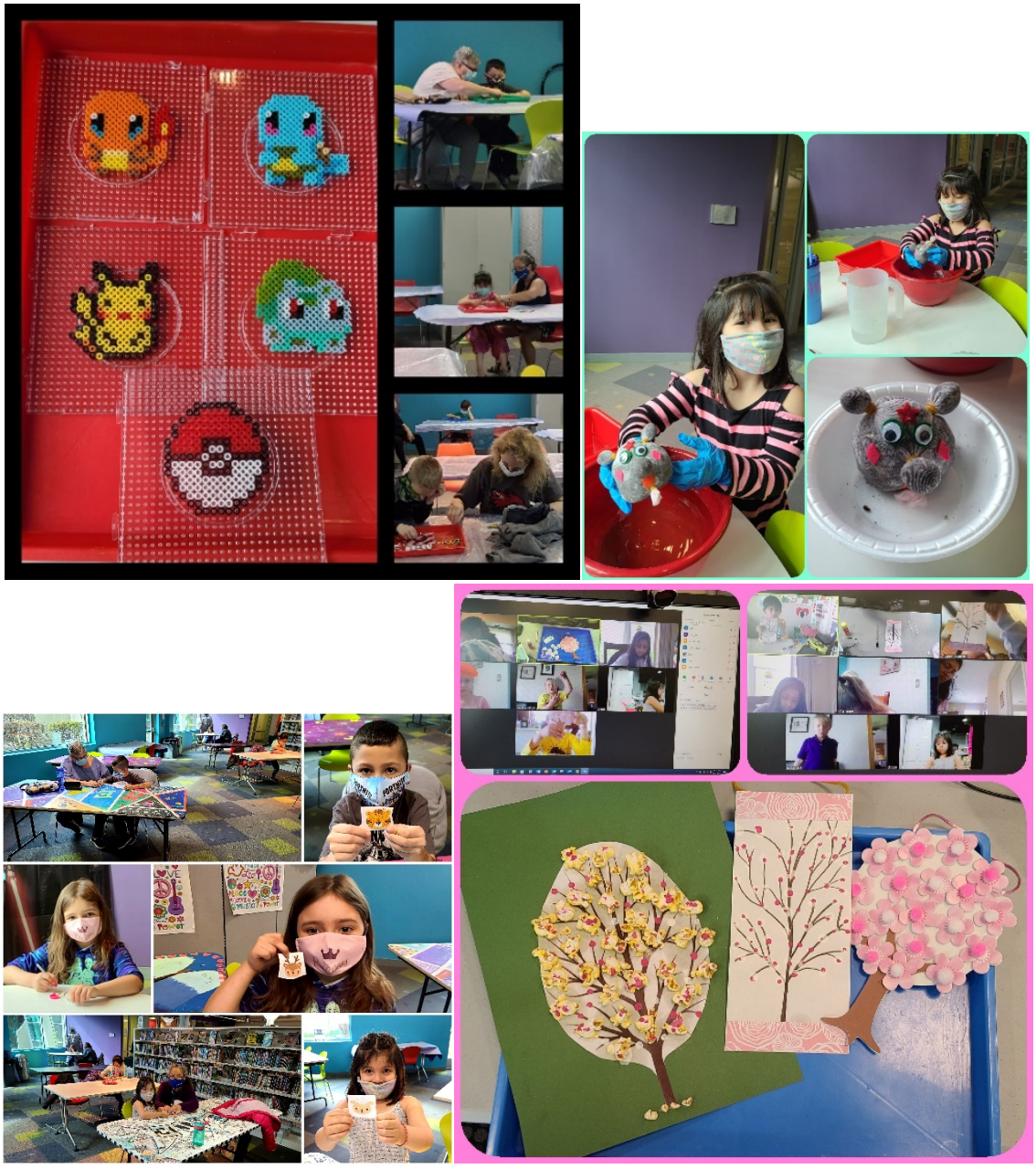


Tween Programs: Beads & Bells, Use Your Words, Twisted, Whirly Birds, Tin Art

Baby & Toddler Storytime



Preschool Programs: Preschool Storytime, Easter for Families, Family Storytime, Messy Art, Water Bottle Flowers



Big Kids Programs: Passion for Pokémon, Spring Science, Diamond Painting, Cherry Blossoms

Dept. Stats:	Reference Questions	Tech Questions	Directional and Other Questions
Chat	48		
Ref Desk	365	8	104
Popular Materials Dept	96	7	77
CSC Desk	79	349	130
Children's Desk	78	14	58
Teen Desk	132	21	20
Studio	4	60	1
Branch	44	62	35
TOTALS	**846**	**521**	**425**
Total IPLAR	**1367**		

Training Hours by Department		
Reference Services	17.5	
Popular Materials	10.5	
Teen Services	2.75	
Branch	0	
Children's Services	15.5	
IT Services/Studio	43.75	
Materials Services	14.75	
Security	0	
Maintenance	0	Total:
Admin/Business/Reception/PR	19.75	124.5

Item	**number sold**	**net price**
Hardcover book	117	109.98
Paperback	135	61.43
DVD	68	61.88
CD	86	78.26
Total Book Sale	406	311.55
Meeting room	0	**0**
Passport Facility I	26	**930**

Hours Open: Main	291
Branch	181
Days Open: Main	29
Branch	26
Meeting Room STATS	
Meeting Rooms By Staff	39
Meeting Rooms By Patrons	1
PM Study Room Uses	239
Teen Study Room Use	21
Children's Study Room Use	0
Studio Room Use	7

Inhouse Programs					
Date	Venue	Program Name	Staffed by	# of occurances	Total Attendance or views
CHILDRENS					
		PreK			
Apr, 2021	Zoom	Baby & Tod Storytime	Teresa	4	55
Apr, 2021	PCPL	Toddler Time	Teresa	5	50
Apr, 2021	PCPL	Preschool Storytime	Lauren	5	71
Apr, 2021	Zoom	Preschool Storytime	Lauren	4	174
Apr, 2021	Zoom	Family Storytime	Lauren	1	7
Apr, 2021	PCPL	Easter for Families	Lauren	3	45
Apr, 2021	PCPL	Messy Art	Lauren	2	27
4/13/21	PCPL	The Launcher	Lauren	1	10
4/14/21	Zoom	Homemade Kaleidoscopes	Lauren	1	48
4/14/21	Facebook Premier	Belonging Tree (story)	Lisa O.	1	41
4/20/21	Zoom	Litter Bugs	Lauren	1	57
4/21/21	Facebook Premier	Mel Fell (story)	Lauren	1	98
4/22/21	PCPL	Earth Friendly	Lauren	1	16
4/24/21	PCPL	Historias Preescolar	Hilda	1	3
4/28/21	Facebook Premier	Jaja, Jiji, Cuac (story)	Hilda	1	80
4/28/21	Zoom	Water Bottle Flowers	Lauren	1	52
		Elementary			
4/7/2021	PCPL	Passion for Pokemon	Lisa O.	1	8
4/14/2021	PCPL	Spring Science	Lisa O.	1	4
4/15/2021	Zoom	Racing Rockets	Lisa O.	1	21
4/21/2021	PCPL	Diamond Painting	Lisa O.	1	8
4/22/2021	Zoom	Cherry Blossoms	Lisa O.	1	23
		Tweens			
4/6/2021	PCPL	Beads and Bells	Vynette	1	7
4/12/2021	Zoom	Use Your Words	Vynette	1	8
4/13/2021	Zoom	Whirly Birds	Vynette	1	7
4/19/2021	PCPL	Twisted	Vynette	1	4
4/20/2021	PCPL	Tin Art	Vynette	1	8
			Total:	**43**	**932**

TEENS					
4/1/2021	Zoom	Poet Lauriet	Hannah	1	0
4/2/2021	in-person, pick up	Baby Yoda Paracord	Isabell	1	4
4/7/2021	in-person	Terrarium Jewelry	Isabell	1	3
4/8/2021	Zoom	Grants, Scholarships, and Loans	Tom	1	4
4/14/2021	hybrid	TAB	Tom	1	8
4/21/2021	in-person	Record podcast	Tom and Isabell	1	2
4/24/2021	in-person	Edit podcast	Tom	1	1
4/28/2021	in-person	Post podcast	Tom	1	0
4/29/2021	hybrid	Anime	Tom	1	5
			Total:	**9**	**27**
ADULT					
4/7/2021	Hybrid	Chair Yoga	Erin I.	1	6
4/13, 27	Hybrid	Pins/Needles	Erin I.	2	19
4/13/2021	Hybrid	Adult Craft (greeting cards)	Mary-Megan K.	1	30
4/21/2021	Zoom	Bingo	Erin I	1	4
4/27/2021	Hybrid	Writers Group	Mary-Megan K	1	2
4/15/2021	Hybrid	Fireside Chat w/John Sandford	Lynn D	1	15
4/6, 20	Hybrid	ESL	Blanca S.	2	12
4/1, 14,22	Hybrid	Book Disc.	Lynn D, Jill B	3	30
4/30/2021	Hybrid	Sr. Book Disc	Michaelle	1	3

4/23/2021	Digital	How to Take Professional Photos and Videos with a Smartphone	Jonathan & Racha	1	7
4/9/2021	Digital	Advanced Machine Embroidery	Alex	1	7
4/18/2021	Hybrid (active)	Family Concert Series: The CoverGirls Violin Show	Mary, Racha	1	259
4/8/2021	Digital	Wills, Trusts and What Every Family Needs to Know About Estate Planning	Paulette Harding	1	8
4/21/2021	Hybrid	Gardener's Corner: Foraging For Edibles	Bridget Kerans	1	17
4/22/2021	In-Library	Written in Stone	Annette Bellino	1	2
4/25/2021	Digital	Using Morningstar Investment Research Center	Vadim Seyfer	1	3
4/27/2021	Digital	Author Presentation: Leaving Lightly	Paulette Harding	1	8
4/12/2021	Digital	Online Trivia Night!	Vadim Seyfer & Lisa Mueller	1	15
Programs--One to One			**Total:**	**22**	**447**
various	In Library	Passport application acceptance appointments	Bridget Kerans, Lynn Donahue, Paulette Harding, Vadim Seyfer	26	35
various	In Library	VITA tax prep appointments	Paulette Harding, volunteer Sara Kramer	11	18
Passive Programs					
TEEN					
April 1-5	In Person	Among Us (weekly)	Marta	1	10
April 6-30	In Person	Poem-In-Your-Pocket/How Many Tissue Flowers are in the Room	Marta	1	28
	digital	YouTube video views			8
April	digital	Podcast 12 episodes (downloads)		12	311
April	in person	Gaming	ALL	1	5
4/3/2021	up	Bullet Journaling	Isabell	1	3
4/2/2021	up	Baby Yoda Paracord	Isabell	1	4
	FB (Passive)	Belonging Tree (story)	Lisa O	1	32
	FB (Passive)	Mel Fell (story)	Lauren	1	259
	FB (Passive)	Jaja, Jiji, Cuac (story)	Hilda	1	108
ADULT			Adult Craft	1	88

various	Digital	Nonfiction book talk/Paul McCartney: the Life by Philip Norman	James McAdams	1	43
various	Digital/recorded	Using Morningstar Investment Research Center	Vadim Seyfer	1	5
18-Apr	FB	Family Concert		1	27
4/23/2021	Digital	How to Take Professional Photos and Videos with a Smartphone	Jonathan & Racha	1	58
4/9/2021	Digital	Advanced Machine Embroidery	Alex	1	63
	Digital	Various Videos	Staff	9	58
			TOTALS	35	1110

Outreach Programs

Date		Program Name/Location	Staffed by	# of occurances	Total Attendance
				# of patrons	# of items delivered
4/6/2021	Home Delivery-Assisted Living		Erin Isaacson	4	16
4/13/2021	Home Delivery-Residences		Michaelle Stewart	7	21
4/20/2021	Home Delivery-Assisted Living		Erin Isaacson	5	16
4/27/2021	Home Delivery-Residences		Michaelle Stewart	8	30
44293		St. John the Evangelist Preschool	Lisa O.	1	14
44300		Streamwood Montessori	Lauren	3	34
			Totals:	**4**	**48**

Circulation Statistics April 2021

Main	Checkouts	11956
	Renewals	7259
	Total:	19215
Branch	Checkouts	995
	Renewals	567
	Total:	1562
	Library total:	20777
Eelectronic resources	**Overdrive:**	2588
	Hoopla	453
	Kanopy	68
	Total circulation:	**23886**

Item circulation by patron code

Main	Adult	12632
	Book Discussion	73
	Homebound	127
	LINK/Inn-Reach	676
	Staff/Board	1114
	Juvenile	2470
	Online access	48
	Reciprocal Borrowe	1190
	Teen	741
	Teacher	23
	ILL/OCLC	121
	Total:	**19215**

Daily Transactions

Main	Mondays	1640
	Tuesdays	1489
	Wednesdays	1711
	Thursdays	1432
	Fridays	1340
	Saturdays	1477
	Sundays	795
	Total:	**9884**
Branch	Mondays	197
	Tuesdays	99
	Wednesdays	148
	Thursdays	103
	Fridays	72
	Saturdays	57
	Sundays	2
	Total:	**678**
	Library total:	10562

Branch	Adult	1161
	Teen	31
	LINKin/Inn-Reach	89
	Staff/Board	56
	Juvenile	186
	Reciprocal Borrowe	23
	Online access	16
	Teacher	0
	Total:	**1562**

Patron Cross Borrowing

Main to Branch	514
Branch to Main	170

Interlibrary Loan requests

Items sent to other libraries (OCLC requests)

from:	Main	79
	Branch	2
	Total:	81

Received from other libraries LINKIN and OCI

To:	Main	455
	Branch	0
	Total:	455

Library Visits

Branch	694
Main(Park Ave)	5528
Main (Library LN)	2667
Total Main Visits	8195
Total library visits	8889

Patron registrations

	Main	101
	Branch	7
Total:		108

Maintenance Report April - 2021

Replace ballast's-Bill/Gabe/Miguel

Spread 4 Mulch loads-ALL

Reset parking lot lights-Paul/Gabe

Gerry Electric out to check parking lot lights

Work with ACI on HVAC controls -Bill/Paul

LED fixtures installed – Gabe/Miguel

Replaced soap dispenser – Bill

Trash pick-up – Ryan/Paul

Repair Toilet – Miguel

Remove blue tape and clean residue – Bill/Paul

Remove geese eggs – Miguel/Paul

Replace 3 to LED on wild side-Miguel

Install engraved bricks-Paul

Roof inspection-Bill

Prep plexiglass dividers for Omeba-Bill

Move furniture-Miguel/Paul

Take down stage for Violin show-Miguel

Spray for Ants in children's-Miguel

Prepare tile floor areas for yearly wax-Miguel/Paul

Set-Ups in all rooms-Miguel/Paul

Generator repair-Altofer

Repair paper towel dispenser-Miguel

Install bracing in room 2 for tv install-Paul

Drywall and paint room 2-Paul

Install electrical for wall mount tv room 2-Paul

Power outages check elevators/HVAC.-Paul/Gabe/Miguel

Replace light fixtures entrance-Gabe/Miguel

Cut and trim plexi-glass for children's-Paul

Install dividers in children's-Miguel/Paul

Clean fridges-Miguel

Retro-fit light fixtures-Gabe/Miguel

Clean and store salting equipment-Paul

Clean P-tac filters at branch-Paul

Work on landscape(Rock) Branch entrance-Paul

Item Circulation Statistics

From 4/1/2021 To 4/30/2021 11:59:59 PM

Poplar Creek Public Library Main

	Items	Checkouts	Renewals	Transactions
Audiobook on CD	128	103	47	150
Blu-ray Disc	141	115	58	173
Board Game	15	9	7	16
Book - Battle of the Books	15	13	5	18
Book - Regular Loan	8798	5984	5151	11135
Book - Short Loan	19	48	0	48
Book with CD	49	35	24	59
CD	172	167	43	210
CliffsNotes	3	2	1	3
Computer Laptop	4	26	1	27
DVD	826	733	259	992
Equipment	30	32	1	33
Flashcards	4	4	1	5
In-house use	52	127	0	127
Interlibrary Loan	438	412	129	541
Internet Resource	1934	2031	0	2031
Juvenile Blu-ray Disc	78	64	35	99
Juvenile DVD	589	447	310	757
Juvenile Video Game	111	141	55	196
Kit	10	7	8	15
Lock	2	5	0	5
New Audiobook	33	30	16	46
New Blu-ray Disc	25	56	60	116
New Book	1099	864	661	1525
New DVD	147	329	316	645
New Juvenile Blu-ray Disc	2	3	3	6
New Juvenile DVD	31	31	49	80
New YA Video Game	1	1	0	1
Periodical	85	93	2	95
Periodical - Noncirculating	1	1	0	1
Playaway	29	17	14	31
Portable Charger Device	5	5	0	5
Video Game	13	14	2	16

Item Circulation Statistics

Poplar Creek Public Library Main

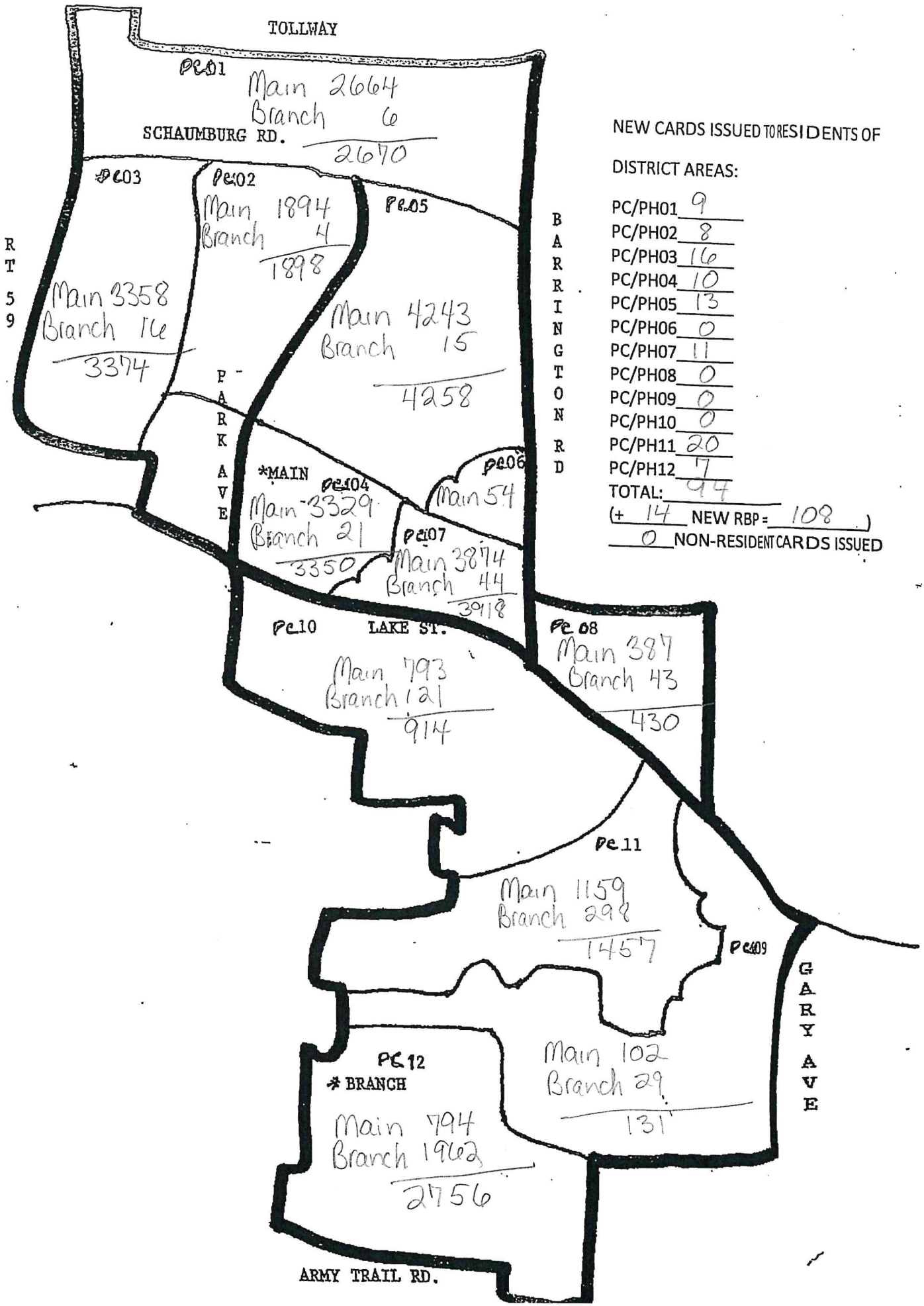
	Items	Checkouts	Renewals	Transactions
YA Video Game	6	7	1	8
Total For Organization:	14861	11956	7259	19215

Sonya Crawshaw Branch

	Items	Checkouts	Renewals	Transactions
Audiobook on CD	6	5	1	6
Blu-ray Disc	2	1	1	2
Book - Battle of the Books	2	2	0	2
Book - Regular Loan	753	457	447	904
Book with CD	2	2	2	4
CD	16	15	4	19
DVD	35	34	6	40
Interlibrary Loan	30	16	16	32
Internet Resource	339	346	0	346
Juvenile Blu-ray Disc	1	0	1	1
Juvenile DVD	38	22	28	50
Juvenile Video Game	2	2	0	2
Kit	1	1	0	1
Lock	1	1	0	1
New Audiobook	4	4	0	4
New Blu-ray Disc	3	3	3	6
New Book	93	69	38	107
New DVD	12	9	19	28
New Juvenile DVD	2	1	1	2
Periodical	4	4	0	4
YA Video Game	1	1	0	1
Total For Organization:	1346	995	567	1562

Grand Total:	16153	12951	7826	20777

April 2021



NEW CARDS ISSUED TO RESIDENTS OF DISTRICT AREAS:

PC/PH01	9
PC/PH02	8
PC/PH03	16
PC/PH04	10
PC/PH05	13
PC/PH06	0
PC/PH07	11
PC/PH08	0
PC/PH09	0
PC/PH10	0
PC/PH11	20
PC/PH12	7
TOTAL:	94

(+ 14 NEW RBP = 108)

0 NON-RESIDENT CARDS ISSUED

April Monthly Training Record -- 2021			
Date	Training Type and Title	Attended/Viewed by	Length of training
6-Apr	Data that Counts: An Introduction to Census Data for Public Libraries	Debra , Kris	2
7-Apr	Safe & Secure Lib: helping staff deal with challenging patrons	Magali	1
12-Apr	Passing the Baton: Succession Planning	Debra	1
4/13/2021	Webinar: Booklist Middle-Grade Panel	Debra	0.5
13-Apr	Webinar: OSHA and Covid 19	Sue h.	1.25
13-Apr	Marketing with Infographics	Mary H., Kris	2
15-Apr	IGFOA:Planning for continued financial stability	Sue h.	1
16-Apr	Bibliotheca: Classics Revisited	Debra	1
22-Apr	ARPA Cobra Subsidy webinar	Ron	1
23-Apr	How to Combat Fraud	Ron	1
20-Apr	MUSICat website training	Kris	1.25
20-Apr	Weed at Work:What Employers..	Ron	1
27-Apr	WB: Preparing for a single audit	Sue h.	1.5
27-Apr	Unpacking New Diversity Titles	Ron	0.75
27-Apr	Legal Lessons from the HR Hotline	Ron	0.75
28-Apr	Illinois Humanities Programs & Grants Info Session	Debra, Kris	1.25
29-Apr	Strategic Focus for Managers (Linked In learning)	Debra	0.5
29-Apr	New Illinois law prohibiting use of criminal convictions	Sue h. /ron	1
		TOTALS	19.75

Date	Training Type and Title	Attended/Viewed by	Length of training
4/1/2021	SLJ: Disrupting Literary Hegemony	Cassidy	1
4/6/2021	Data that Counts: An Introduction to Census Data for Public Libraries	Peggy, Lisa M.	2
4/9/2021	Diversity, Equity and Inclusion in Ca	Peggy, Lisa M., Cassidy	6.75
4/15/2021	Weeding Your Collection: What Could Go Wrong?	Cassidy	1
4/29/2021	The State of Discovery Layers for Public Libraries	Peggy	1
4/30/2021	Copyright and “Copywrong”: Rules for the Digital Age	Lisa M.	3
		TOTALS	14.75

Date	Training Type and Title	Attended/Viewed by	Length of training
4/12/2021	Webcast: SPEC Joint Webinar (4/6/2021)	Paulette Harding	1
4/15/2021	Understanding Covid-10 Vaccines: a REALM webinar	Kathleen Ryczek	1
4/15-16/2021	Reaching Forward Conference	James McAdams	8
4/22/2021	Pandemic Perseverance: Art, Memory, and Mindfulness (MLA)	Katheen Ryczek	1.25
4/22/2021	IACRL Spring Covid Town Hall: adapting physical spaces and	Kathleen Ryczek	1.5
4/27/2021	Unpacking New Diversity Resources	Annette Bellino	1
various	LIRA: Diversity (Employees) Training	Annette, Bellino, Bridget Kerans, Kathleen Ryczek	**2.25**
4/28/2021	data.census.gov Updates https://www.census.gov/data/aca	Paulette Harding	0.5
4/29/2021	IRS-SPEC (Chicago Territory Office's) Tax Assistance Day Event	Paulette Harding	1
		TOTALS	17.5

Date	Training Type and Title	Attended/Viewed by	Length of training
4/7/2021	Webinar: Providing mental health info.	Jill B	1
4/5/2021	LibraryAware: Getting Started videos	Dolores DesRoches @ pcpld	0.75
4/7/2021	Taking It Easy with Dr. King and the	Lynn Donahue @pcpld	1
4/14/2021	Mental Health First Aid and Trauma-Informed Approaches for	Michaelle Stewar @pcpld	1
4/20/2021	Morning Book Buzz Penguin Random House (March 3)	Mary-Megan Kalvig @pcpld	0.5
4/21/2021	Library Love for Library Reads from Booklist	Michaelle Stewart @pcpld	1
4/24, 27	Diversity Training	Michaelle S, Blanca S. Dori D, Erin, M	3.75
4/28/2021	LACONI - Programs, Outreach & Promotion SPARK Talks: Pandemic	Erin Isaacson @ pcpld	1
4/28/2021	LibraryAware Widgets Training	Lynn Donahue @pcpld	0.5
		TOTALS	10.5

Date	Training Type and Title	Attended/Viewed by	Length of training
4/27, 4/28	Diversity, Equity and Inclusion in Cataloging and Collection	Tom, isabell, & Marta	1.75
4/19/2021	far away, so close webinar	Marta	0.5
4/26/2021	part of JJs list disability awareness v	Marta	0.5
		TOTALS	2.75

Date	Training Type and Title	Attended/Viewed by	Length of training
4/1/2021	lynda.com: developing assertive leadership	eliza	1
4/1	No Small Matter documentary	Teresa	1.25
4/7	Lincoln Story League	Lauren	3.00
4/7	Cultural Crossroads Webinar	Lauren	1.00
4/8	How to imrpove your workplace	Elsa	1.00
4/12	Quality Resources & Time Constrair	Elsa	1.00
4/13	What Makes a Great Library?	Elsa	1.00
4/14	Great Customer Service	Elsa	1.00
4/15	LELA Networking Meeting	Teresa	1.75
4/20	Managing Strategies & Stress	Elsa	0.75
4/20	Bilingual Storytime	Anna	1.00
4/20	RFC-Embracing LGBTQ families	Anna	1.00
4/26	Diversity Training	Vynette	0.75
		TOTALS	15.5

4/9/2021	Become a Photographer (learning course)	Alex@LinkedIn	10.75
4/13/2021	Excel Essential Training (Office 365)	James@LinkedIn	2.25
4/20/2021	Accessibility for Web Design	James@LinkedIn	2
4/6/2021	Music Mastering Techniques	Jonathan@YouTube	1.25
4/6/2021	Music Streaming/Distribution Methods	Jonathan@YouTube	3
4/7/2021	Music Streaming Advertisting Strategies	Jonathan@YouTube	3.25
4/8/2021	Brand/Marketing Development	Jonathan@YouTube	1.5
4/14/2021	Branding & Publicity	Jonathan@YouTube	2.5
4/26/2021	Music Mixing Techniques	Jonathan@YouTube	0.75
4/15/2021	Cinematography 101	Racha@YouTube	0.5
4/16/2021	Phootoshop tutorial: Adding spotlight in composition	Racha@YouTube	0.25
4/21/2021	Animate CC 2019 course	Racha@LinkedIn	0.75
4/23/2021	Critical Thinking for better judgement and decision making	Racha@LinkedIn	1
4/29/2021	Rotobrushing 2 in After Effects	Racha@YouTube	0.5
4/2/2021	Lynda: The Foundations of Fiction	Patrick@LinkedIn	5.5
4/10/2021	Canon EOS manual review	Patrick@Canon	5
4/10/2021	White Balance videos	Patrick@YouTube	2
4/11/2021	EOS videos	Patrick@YouTube	1
		TOTALS	43.75