MEETNG MINUES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT
Thursday September 16, 2021
7:00 p.m.
Mercedes A McGowan Board Room

1. Call to Order-President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call-Trustee Arendt, Bailey, Harry, Hulke, Jordan, Khan and President Kennedy
Absent Student Trustee Patel
Also Present: Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Business Manager Sue Haisan, Teen Services Coordinator Hannah Sloan and Administrative Assistant Deborah Muscarello.

3. Pledge of Allegiance

4. President's Report-None

5. Public Forum-None

6. Trustee Hulke moved and Trustee Bailey seconded a motion to accept the agenda as presented
Voice Vote Unanimous
Motion Carried

7. Secretary's Report-Trustee Bailey
Correspondence-Thank you cards from Debra Stombres and Kitty Naughton for the beautiful flowers, thank you from our artist Mary Ellen to Kathleen Ryczek for making the process so easy and thank you from Elgin Partnership for Early Learning to Debra Stombres and Lisa Fabris for all their work on "learning on the go"

8. Treasurer's Report-Trustee Khan reported to the Board highlighting:

- We received $182,170.22 in tax revenue from DuPage county in August
- Interest earned in August=$33.34
- At the end of August, we held $2,888,362.33 in cash and investments
- Investments with PMA are $453,779.48

Trustee Jordan moved and Trustee Hulke seconded a motion to request the Board to place the treasurer's report on file
Voice Vote Unanimous
Motion Carried

9. Teen Advisory Report-Student Trustee Patel: Teen Services Coordinator Hannah Sloan reported to the Board highlighting:

- The teens are slowly returning
- The teachers are having their students watch podcasts
- Sewing is back-tutorials
- Mother-daughter book club
- Had the opportunity to have a table at Tefft Middle School and spoke with over 400 teens

10. Trustees Report-Trustee Arendt discussed scam emails with the Board, Brian is aware of the issue

11. Executive Director's Report-Debra Stombres reported to the Board highlighting:

- August was a good month
- Staff In Service day with 80 employees, great to be together again
- Circulation is rising
- Branch Extended Access is going well
- Kiwanis contributed another bench for the Children's Department

Debra also discussed the Sears Settlement with the Board, there is a tentative agreement and going forward. The TIF ending would free up approximately $28,000 in future tax revenues to the library.

The library is having a hard time filling part time positions, we may need to think about shortened evening and weekend hours.

Debra and Sue are in the middle of the audit process

12. Trustee Khan moved and Trustee Bailey seconded a motion to request the Board to approve the consent agenda

a. Minutes of the Regular Board Meeting July 15, 2021
b. Minutes of the Regular Board Meeting August 19, 2021
c. Semi-Monthly expenditures for $434,351.11 from 8/14/21-9/9/21
d. Acceptance of the Executive Director's Report

Voice Vote Unanimous
Motion Carried

13. Current Business

a. Discussion, possible motion, on projects to proceed with-room addition at the branch, or sprinter van for book mobile

The Board discussed the two projects and requested more information on the costs of the Sprinter Van, Debra will obtain the current pricing, and look at potential bid specs.

b. Trustee Jordan moved and Trustee Khan seconded an motion to accept the resolution 21-02 for the estimated levy

Roll Call Ayes Arendt, Bailey, Harry, Hulke, Jordan, Khan and President Kennedy
Nays
Absent Student Trustee Patel

Motion Carried

14. New Business

15. Comments/Topics for October Meeting-Vote on Sears settlement agreement, Levy and Sprinter Van

16. Adjournment

Trustee Hulke moved and Trustee Arendt seconded a motion to adjourn to the next regular Board meeting of October 21, 2021

Adjourned at 7:54 p.m.

Marianne Bailey
Secretary

Deborah Muscarello
Administrative Assistant