MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT
Thursday July 15, 2021
7:00 p.m.
Mercedes A. McGowen Board Room

1. Call to Order-President Kennedy called the meeting to order at 7:00 p.m.

2. Roll Call-Trustee Bailey, Harry, Hulke, Jordan, Khan, Student Trustee Patel and President Kennedy. Also Present: Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Business Manager Sue Haisan, Administrative Assistant Deborah Muscarello, Children's Services Manager Elizabeth Drennan, Patrick Liapes and Debra Arendt.

3. Pledge of Allegiance

4. President's Report-President Kennedy reminded the Board of the ILA Virtual Conference being held October 12th thru the 14th, register no late than September 15th. Our staff members Lisa Mueller, Peggy Maiken and Kris Kenney will be presenting "How our local history collection was started".

5. Public Forum-None

6. Trustee Khan moved and Trustee Bailey seconded a motion to accept the agenda as presented
Voice Vote Unanimous
Motion Carried

7. Secretary's Report-Trustee Bailey
Correspondence-None

8. Treasurer's Report-Trustee Khan reported to the Board highlighting:
- Received $888,113.23 in tax revenue from DuPage County in June
- Fiscal YTD interest=$8,073.16
- The end of June we held $3,365,655.07 in cash and investments
- Investments with PMA are $453,779.48

9. Teen Advisory Report-Trustee Patel reported to the Board highlighting:
- The goal was reached for Summer Reading
- More programming ideas for Fall and Winter were discussed

10. Executive Director's Report
Guest Manager-Elizabeth Drennan Children's Services Manager reported to the Board highlighting:
How we shut down for March 2020 due to Covid, and the slow comeback.
- Facebook videos
- In person programming in Summer, in order to do this 9,000 books were moved to the other side of the room
- Storytime was set up in six-foot squares/Tweens eight-foot tables
- Posting Facebook videos
- Spring of 2020 a few Van visits, now a full schedule
- Transitioned into onsite programs
- 681 Children enrolled in Summer Reading

Debra Stombres reported to the Board highlighting:

- Extended Access- August 1st is the target date, the first three weeks there will be staff available onsite.
- The opening will be in the Newsletter
- Sound Wave-we are receiving applications until the end of July
- TIF-Debra and Sue attended the Hoffman Estates TIF meeting, our monies have been held due to litigation, s/b settled in six months
- Shaun Kelly recommended we go out to bid in November as costs drop. We hope to move forward in the Spring
- The Café' is open

11. Trustee Khan moved and Trustee Hulke seconded a motion to request the Board to approve the consent agenda

a. Minutes of the Regular Board Meeting June 17, 2021
b. Minutes of the Policy Committee June 24, 2021
c. Minutes of the Building and Grounds Committee June 29, 2021
d. Public Forum and Recording Policy
e. Meeting Room Reservation and Rental Policy
f. Local History Collection Policy
g. Library Card Policy
h. Library Board Meeting Policy
I Semi-Monthly Expenditures for $521,317.16 from 6/11/21 thru 7/9/21
j. Acceptance of Executive Director's Report

12. Current Business

a. Secretary's Audit-Trustee Hulke reported to the Board, the Board books are all in order

b. Trustee Hulke moved and Trustee Harry seconded a motion to request the Board to adopt Ordinance #21-02 Determining to Levy Tax .02% for maintenance, repairs and alterations of the Library Buildings (75icls16/35-5b)

Roll Call Ayes Bailey, Harry, Hulke, Jordan, Khan, Student Trustee Patel and President Kennedy
Nays

Motion Carried

13. New Business

a. Trustee Jordan moved and Trustee Khan seconded a motion to request the Board to approve the Demco quote for a new Children's Service Desk as amended not to exceed $20,562.00

Roll Call Ayes Bailey, Harry, Hulke, Jordan, Khan, Student Trustee Patel and President Kennedy
Nays

Motion Carried

14. a. Trustee Bailey moved and Trustee Khan seconded a motion to recess to Executive Session
1. (5ilcs120/2) (C) (3) to discuss the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
Roll Call Ayes Bailey, Harry, Hulke, Jordan, Khan, Student Trustee Patel and President Kennedy
Nays
Motion Carried

Reconvene Open Session at 8:11 p.m. Roll Call
Trustee Bailey, Harry, Hulke, Jordan, Khan, Student Trustee Patel and President Kennedy

b. Trustee Jordan moved and Trustee Khan seconded a motion request the Board to appoint Deborah Arendt to the open Board seat
Voice Vote Unanimous
Motion Carried

15. Comments/Topics for the August Board Meeting-B and A Hearing, Discuss Friends Group

16. Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next Board meeting of August 19, 2021
Voice Vote Unanimous

Adjourned at 8:12 p.m.

Marianne Bailey
Secretary

Deborah Muscarello
Administrative Assistant