MEETING MINUTES OF THE EMERGENCY MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT
Wednesday March 17, 2021
4:00 p.m.
Mercedes A. McGowan Board Room and Zoom

1. Call to Order-President McCreary called the meeting to order at 4:00 p.m.

2. Roll Call-Trustee Harry, Hulke, Kennedy, Khan, Student Trustee Chavda and President McCreary. President McCreary and Trustee Kennedy attended in person. Trustee Harry, Hulke, Khan, and Chavda attended Zoom.
Absent-Trustee Bailey and Jordan
Also present: Executive Director Debra Stombres, Deputy Director Ron Pauli, Business Manager Sue Haisan, Maintenance Services Manager Bill Slayton and Administrative Assistant Deborah Muscarello attended Zoom. Deputy Director Kris Kenney attended in person.

3. On March 5, 2021, Governor J B Pritzker extended by 30 days, through April 3, 2021, the disaster proclamation relating to COVID-19 (Executive Order 2021-05). **With the current mitigation status, this meeting will be conducted in-person. Since attendance at this meeting location is not feasible due to mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend this meeting.**

On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.

1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.
2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.
3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.
4. Members of the public are welcome to attend in-person or virtually.
5. One member of the public body or the chief administrative officer must be present at the meeting place. Kristine Kenney the acting Executive Director and Candace McCreary President of the Board of Trustees are both physically present. Ann Kennedy, Vice President of the Board is also physically present.
6. All votes must be by roll call.
7. Notification has been provided in accordance with the Open Meetings Act.
8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.

4. Pledge of Allegiance

5. President's Report-None

6. Public Forum-None

7. Trustee Kennedy moved and Trustee Khan seconded a motion to request the Board to accept the agenda as presented.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, Student Trustee Chavda and President McCreary
Nays
Absent Bailey and Jordan
Motion Carried

8. New Business

1. Trustee Khan moved and Trustee Kennedy seconded a motion to request the Board to accept the proposal for emergency repairs by Applied Controls for 28K and additional installation costs.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, Student Trustee Chavda and President McCreary
Nays
Absent Bailey and Jordan
Motion Carried

2. Bill Slayton updated the Board on the repairs for the automated control system highlighting:

- The lead time for the parts is two weeks, the repair will take a week
- The air quality in the building is good and being controlled manually
- Once repaired the concern is the starting of the Chiller, once Bill restarts it he will be able to assess if the Chiller was affected or not

Trustee Kennedy moved and Trustee Khan seconded a motion to reiterate the Library Directors powers to use her judgement in the event of possible closing of the building until repairs can be completed.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, Student Trustee Chavda and President McCreary
Nays
Absent Bailey and Jordan
Motion Carried

9. Adjournment

Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next regular Board Meeting of March 25, 2021.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, Student Trustee Chavda and President McCreary
Nays
Absent Bailey and Jordan
Motion Carried
Adjourned at 4:15 p.m.

Sherri Harry
Secretary

Deborah Muscarello
Administrative Assistant