MEETING OF THE POPLAR CREEK PUBLIC LIBRARY DISTRICT POLICY COMMITTEE

Wednesday February 6, 2019

4:00 p.m.

Mercedes McGowan Board Room

1. Call to Order–Trustee Hulke called the meeting to order at 4:00 p.m.

2. Roll Call–Trustee Hulke and Trustee McCreary

Absent–Trustee Kennedy

Also Present–Executive Director Debra Stombres and Administrative Assistant Deborah Muscarello

3. Public Forum–None

4. Review policies and finalize for Board approval

a) Bylaws–Discussed and finalized

Updated to make the Finance and Facility Committees permanent committees, and any others as the President deems appropriate on a short term basis.

These Bylaws will replace ordinance 16–01

b) Library Board Meeting Policy–Discussed and finalized

c) FOIA Policy/Procedures–Discussed and finalized

Omitting paragraph that states the number of employees

d) ADA Policy–Discussed and finalized

Debra advised the committee this policy was written to fulfill standards for RAILS

e) Study Room Policy–Discussed and finalized

f) Website Privacy Policy–Discussed and finalized

g) Patron Code of Conduct–Discussed and finalized

h) Intellectual Freedom Policy–Discussed and finalized

This policy was also written to fulfill standards for RAILS

i) Patron Banning Policy–Discussed and finalized

Trustee McCreary suggested a Security Policy be written stating our Personal Privacy

5. Adjournment

Trustee McCreary moved and Trustee Hulke seconded a motion to adjourn to the next policy committee meeting of May 8th, 2019.

Voice Vote Unanimous

Adjourned at 4:24 p.m.

Bonnie Hulke	Deborah Muscarello
Committee Chairperson	Administrative Assistant