MEETING MINUTES OF THE BOARD OR TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Thursday February 15, 2018
7:00 p.m.
Mercedes A. McGowan Board Room

1. Call to Order–President Prosser called the meeting to order at 7:00 p.m.

2. Roll Call: Trustee Harry, Hulke, Kennedy, Khan (arrived at 7:31), McCreary, Student Advisory Trustee Condrea and President Prosser.
Absent–Trustee Porter
Also Present–Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Administrative Assistant Deborah Muscarello and Technical Services Coordinator Cassidy Fontana.

3. Pledge of Allegiance

4. President's Report–Discussed the Library's snow day and per the Strategic Goals the Trustees agreed to be more active in the community. Trustee McCreary distributed a "Trustee Activity" sheet, as the Trustees attend an activity, they will update Deborah Muscarello to record.

5. Public Forum–Questions concerning agenda–None

6. Trustee Kennedy moved and Trustee Hulke seconded a motion to accept the agenda as presented.
Voice Vote Unanimous

7. Secretary's Report–Debra Stombres

A. Correspondence–Thank you for the flowers from Sherri Harry, Mary Hauserman and Lisha Pauli

8. Teen Advisory Report–Student Trustee Condrea Reported to the Board

9. Executive Directors Report–Debra Stombres reported to the Board. Debra also discussed the TIFF extension at Mayor Craig's request and strategic goals for 2018.
Guest Manager–Cassidy Fontana reported to the Board

10, Business Manager's Report– Debra Stombres was available for questions

11. Consent Agenda

a. Minutes of the Regular Board Meeting–January 18, 2018

b. Semi–Monthly Expenditures for $419,686.66 from January 13, 20178 through February 9, 2018

c. Acceptance of Executive Directors Report and Business Manager's Report

Trustee Kennedy moved and Trustee McCreary seconded a motion to approve the consent agenda as presented.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, McCreary, President Prosser and Student Advisory Trustee Condrea
Nays
Absent Porter

Motion Passed

12. Current Business

a. Naming rights–Debra discussed with the Board, the decision was to have the policy committee write a policy in the event the Library receives a request.

b. Lighting Discussion and Decision–Ron Pauli reported to the Board and distributed quotes.

Trustee Kennedy moved and Trustee Harry seconded a motion to accept the proposal for the Amoeba and Parking lot lights not to exceed $9,167.81.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, McCreary, President Prosser and Student Advisory Trustee Condrea
Nays
Absent Porter

Motion Passed

c. Studio Sound Proofing Discussion/Decision–Voice Vote unanimous to Table

13. New Business

a. Trustee Kennedy moved and Trustee McCreary seconded a motion to request the Board to sign a MOU to provide story times as part of a grant proposal with Keeneyville School District #20.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, McCreary, President Prosser and Student Advisory Trustee Condrea

Nays

Absent Porter

Motion Passed

14. Public Forum–Questions concerning library–None

15. Comment/Topics for March Board Meeting–Studio, Lighting and Trustee ILA updates

16. Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to the next Board Meeting of March 15, 2018.
Voice Vote Unanimous

Adjourned at 8:51 p.m.

Deborah Muscarello
Administrative Assistant