ORDINANCE NO. 24-03

POPLAR CREEK PUBLIC LIBRARY DISTRICT
TAX LEVY ORDINANCE

An Ordinance levying a tax to defray the expenses of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois, designated the "Tax Levy Ordinance" for its fiscal year commencing July 1, 2024 and ending June 30, 2025

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District adopted a Budget & Appropriation Ordinance, Ordinance 24-01

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District has reviewed the expected sources of funds other than general real estate taxes for its fiscal year commencing July 1, 2024 and ending June 30, 2025. and has concluded that this Tax Levy Ordinance is appropriate to provide adequate funding for the 2024-2025 fiscal year.

BE IT ORDAINED by the Board of Library Trustees of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois:

Section 1: For the purpose of defraying all of the expenses and liabilities of the Poplar Creek Public Library District for the fiscal year commencing July 1, 2024 and ending June 30, 2025, a tax for the following sums, or so much thereof as may by law be authorized, be and the same are hereby levied against all taxable property in said District for the following corporate purposes to wit:

DESCRIPTION		APPROPRIATION	LEVY
Personnel Expenses			
01-00-6000	Personnel Payroll	4,228,520.00	3,300,000.00
01-00-6002	Training & Travel	21,000.00	10,000.00
01-00-6003	Tuition Assistance	5,200.00	3,000.00
01-00-6004	Staff recognition	13,050.00	10,000.00
01-00-6005	Dues and Memberships	3,220.00	2,500.00
01-00-6006	Health and Life Insurance	861,900.00	703,000.00
Materials Expenses			
01-00-6150	Print Materials	280,000.00	159,483.30
01-00-6150	Electronic Resources	140,000.00	123,200.00
01-00-6160	Platform Fees	175,000.00	154,000.00
01-00-6100	Audiovisual	130,000.00	114,400.00
01-00-6140	Other Materials	9,000.00	8,010.00
Public Services			
01-00-6200	Programs	93,946.50	64,602.00
Support Services			
01-00-6300	Marketing	66,250.00	46,375.00
01-00-6320	Technology	73,575.00	51,502.50
01-00-6330	Facilities	80,000.00	56,000.00
01-00-6340	District Administration	15,000.00	12,000.00
01-00-6341	Trustee Expenses	5,000.00	4,400.00

01-00-6350	Legal Services	50,000.00	44,000.00
01-00-6351	Accountant Services	10,000.00	9,200.00
01-00-6352	Professional Services	175,000.00	50,000.00
01-00-6360	Contingency	18,000.00	15,000.00
Materials Services			
01-00-6370	Materials processing	60,000.00	30,694.00
01-00-6371	Circulation supplies	8,000.00	7,040.00
01-00-6375	Collection Services	2,200.00	1,936.00
01-00-6380	Cost of goods sold	10,000.00	8,800.00
Operations			
01-00-6401	Phones	38,467.00	30,773.60
01-00-6402	Internet	17,550.00	15,615.25
01-00-6403	Electricity	272,500.00	182,575.00
01-00-6404	Water	17,600.00	11,792.00
01-00-6405	Natural Gas	66,000.00	50,488.00
01-00-6406	Waste disposal	18,900.00	16,821.00
Fixtures and Supplies			
01-00-6420	Furniture and Fixtures	300,000.00	53,200.00
01-00-6430	Office supplies	15,000.00	13,350.00
Other operating expenses			
01-00-6440	Inbound Freight	1,050.00	2,076.00
01-00-6441	Vehicle expenses	24,075.00	21,186.00
01-00-6450	Mileage	3,150.00	2,772.00
01-00-6460	Postage and shipping	64,750.00	56,980.00
Contracts and Leases			
01-00-6500	Copiers and Printers	20,250.00	15,618.60
01-00-6501	Payroll Service	21,937.50	19,743.75
01-00-6502	HR Services	8,700.00	5,300.00
01-00-6503	Cleaning Services	144,089.60	90,000.00
01-00-6504	Pest control	4,160.00	2,349.00
01-00-6505	Equipment maintenance	44,550.00	25,000.00
Capital Investments and Improvements			
01-00-7000	Land improvements	2,000,000.00	350,000.00
01-00-7010	Building Improvements	3,500,000.00	850,000.00
01-00-7030	Equipment	500,000.00	287,000.00
01-00-7050	Computers	100,000.00	60,000.00
TOTAL GENERAL CORPORATE		**$ 13,716,590.60**	**$ 7,151,783.00**

BUDGET AND APPROPRIATION FOR SPECIAL PURPOSES TO BE DERIVED FROM SPECIAL TAXES IN ADDITION TO THE TAX FOR GENERAL CORPORATE PURPOSES:

02-00-6007	IMRF Pension	$ 344,250.00	$ 305,000.00
03-00-6008	FICA employer	$ 337,500.00	$ 350,000.00

04-00-6385	Public Liability Insurance	$	113,750.00	$	105,000.00
05-00-6390	Audit Expense	$	25,000.00	$	22,000.00
MAINTENANCE OF LIBRARY BUILDINGS AND SITES FUND					
06-00-6333	Buildings	$	266,000.00	$	182,000.00
06-00-6334	Sites		146,000.00		80,000.00
07-00-6009	Unemployment Insurance	$	9,000.00	$	1,500.00
08-00-6010	Worker's Compensation Insurance	$	17,000.00	$	2,000.00
DEBT SERVICE FUND					
10-00-8100	Interest	$	317,242.45	$	
10-00-8200	Principal	$	1,943,500.00	$	

RECAPITULATION		**B&A - 24/25**		**Levy - 2024/2025**
	Total General Corporate	$ 13,716,590.60	$	7,151,783.00
	Total Employer Pension (IMRF)	344,250.00		305,000.00
	Total FICA employer	337,500.00		350,000.00
	Total Public Liability Insurance	113,750.00		105,000.00
	Total Audit	25,000.00		22,000.00
	Total Buildings and Sites	412,000.00		262,000.00
	Total Unemployment Insurance	9,000.00		1,500.00
	Worker's Compensation Insurance	17,000.00		2,000.00
	Total Debt Service	2,260,742.45		
GRAND TOTAL		**$ 17,235,833.05**	**$**	**8,199,283.00**

Section 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed, but only to the extent of such conflict.

Section 3: That this ordinance shall be in full force and effect from and after its passage, approval and posting as provided by law.

Passed this 21st day of November , 2024 by roll call vote as follows:

Trustee Deborah Arendt	Aye
Trustee Bonnie Hulke	Aye
Trustee Ann Kennedy	Aye
Trustee Asad Khan	absent
Trustee Sherri Harry	Aye
Trustee Patrick Liapes	Aye
Trustee Marianne Bailey	Aye

APPROVED this 21st day of November 2024

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Ann Kennedy
President, Poplar Creek Public Library District

(SEAL)

ATTESTED and FILED this 21st day of November, 2024

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Marianne Bailey
Secretary, Poplar Creek Public Library District