ORDINANCE NO. 23-03

POPLAR CREEK PUBLIC LIBRARY DISTRICT
TAX LEVY ORDINANCE

An Ordinance levying a tax to defray the expenses of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois, designated the "Tax Levy Ordinance" for its fiscal year commencing July 1, 2023 and ending June 30, 2024

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District adopted a Budget & Appropriation Ordinance, Ordinance 23-01

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District has reviewed the expected sources of funds other than general real estate taxes for its fiscal year commencing July 1, 2023 and ending June 30, 2024. and has concluded that this Tax Levy Ordinance is appropriate to provide adequate funding for the 2022-2023 fiscal year.

BE IT ORDAINED by the Board of Library Trustees of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois:

Section 1: For the purpose of defraying all of the expenses and liabilities of the Poplar Creek Public Library District for the fiscal year commencing July 1, 2023 and ending June 30, 2024, a tax for the following sums, or so much thereof as may by law be authorized, be and the same are hereby levied against all taxable property in said District for the following corporate purposes to wit:

DESCRIPTION		APPROPRIATION	LEVY
Personnel Expenses			
01-00-6000	Personnel Payroll	4,228,520.00	3,300,000.00
01-00-6002	Training & Travel	15,000.00	12,000.00
01-00-6003	Tuition Assistance	5,200.00	3,000.00
01-00-6004	Staff recognition	12,150.00	10,813.50
01-00-6005	Dues and Memberships	2,700.00	2,403.00
01-00-6006	Health and Life Insurance	812,500.00	703,000.00
Materials Expenses			
01-00-6150	Print Materials	253,200.00	159,483.30
01-00-6150	Electronic Resources	127,500.00	112,200.00
01-00-6160	Platform Fees	161,000.00	141,680.00
01-00-6100	Audiovisual	101,712.00	89,506.56
01-00-6140	Other Materials	7,000.00	6,230.00
Public Services			
01-00-6200	Programs	80,638.20	65,000.00
Support Services			
01-00-6300	Marketing	61,200.00	42,840.00
01-00-6320	Technology	66,875.00	46,812.50
01-00-6330	Facilities	58,248.45	40,773.92
01-00-6340	District Administration	13,125.00	10,500.00
01-00-6341	Trustee Expenses	4,400.00	3,872.00

01-00-6350	Legal Services	30,000.00	26,400.00
01-00-6351	Accountant Services	10,000.00	9,200.00
01-00-6352	Professional Services	75,000.00	50,000.00
01-00-6360	Contingency	20,000.00	15,000.00
Materials Services			
01-00-6370	Materials processing	50,625.00	30,694.00
01-00-6371	Circulation supplies	6,000.00	5,280.00
01-00-6375	Collection Services	1,320.00	1,161.60
01-00-6380	Cost of goods sold	1,215.00	1,069.20
Operations			
01-00-6401	Phones	36,400.00	29,120.00
01-00-6402	Internet	15,150.00	13,483.50
01-00-6403	Electricity	294,300.00	197,181.00
01-00-6404	Water	13,800.00	9,246.00
01-00-6405	Natural Gas	66,000.00	50,488.00
01-00-6406	Waste disposal	16,267.50	14,478.08
Fixtures and Supplies			
01-00-6420	Furniture and Fixtures	82,000.00	53,200.00
01-00-6430	Office supplies	11,824.30	10,523.63
Other operating expenses			
01-00-6440	Inbound Freight	1,000.00	2,076.00
01-00-6441	Vehicle expenses	21,000.00	18,480.00
01-00-6450	Mileage	3,000.00	2,640.00
01-00-6460	Postage and shipping	57,750.00	50,820.00
Contracts and Leases			
01-00-6500	Copiers and Printers	17,550.00	15,618.60
01-00-6501	Payroll Service	19,687.50	17,521.88
01-00-6502	HR Services	7,000.00	5,637.75
01-00-6503	Cleaning Services	108,636.00	90,000.00
01-00-6504	Pest control	3,240.00	2,349.00
01-00-6505	Equipment maintenance	39,000.00	25,000.00
Capital Investments and Improvements			
01-00-7000	Land improvements	500,000.00	400,000.00
01-00-7010	Building Improvements	1,700,000.00	900,000.00
01-00-7030	Equipment	350,000.00	295,000.00
01-00-7050	Computers	75,000.00	60,000.00
TOTAL GENERAL CORPORATE		**$ 9,643,733.95**	**$ 7,151,783.00**

BUDGET AND APPROPRIATION FOR SPECIAL PURPOSES TO BE DERIVED FROM SPECIAL TAXES IN ADDITION TO THE TAX FOR GENERAL CORPORATE PURPOSES:

02-00-6007	IMRF Pension	$ 306,000.00	$ 400,000.00
03-00-6008	FICA employer	$ 300,000.00	$ 221,000.00

04-00-6385	Public Liability Insurance	$	98,000.00	$	95,000.00
05-00-6390	Audit Expense	$	20,000.00	$	22,000.00
MAINTENANCE OF LIBRARY BUILDINGS AND SITES FUND					
06-00-6333	Buildings	$	280,000.00	$	180,000.00
06-00-6334	Sites		110,000.00		80,000.00
07-00-6009	Unemployment Insurance	$	9,000.00	$	1,000.00
08-00-6010	Worker's Compensation Insurance	$	12,000.00	$	1,000.00
DEBT SERVICE FUND					
10-00-8100	Interest	$	385,638.70	$	
10-00-8200	Principal	$	1,840,000.00	$	

RECAPITULATION		**B&A - 23/24**		**Levy - 2023/2024**
	Total General Corporate	$ 9,643,733.95	$	7,151,783.00
	Total Employer Pension (IMRF)	306,000.00		400,000.00
	Total FICA employer	300,000.00		221,000.00
	Total Public Liability Insurance	98,000.00		100,000.00
	Total Audit	20,000.00		22,000.00
	Total Buildings and Sites	390,000.00		260,000.00
	Total Unemployment Insurance	9,000.00		1,000.00
	Worker's Compensation Insurance	12,000.00		1,000.00
	Total Debt Service	2,225,638.70		
GRAND TOTAL		**$ 13,004,372.65**	**$**	**8,156,783.00**

Section 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed, but only to the extent of such conflict.

Section 3: That this ordinance shall be in full force and effect from and after its passage, approval and posting as provided by law.

Passed this 16th day of November , 2023 by roll call vote as follows:

Trustee Deborah Arendt	AYE
Trustee Bonnie Hulke	AYE
Trustee Ann Kennedy	AYE
Trustee Asad Khan	AYE
Trustee Sherri Harry	ABSENT
Trustee Patrick Liapes	AYE
Trustee Marianne Bailey	ABSENT

APPROVED this 16th day of November 2023

Ann Kennedy
President, Poplar Creek Public Library District

(SEAL)

ATTESTED and FILED this 16th day of November, 2023

Marianne Bailey
Secretary, Poplar Creek Public Library District