

## POPLAR CREEK PUBLIC LIBRARY DISTRICT VOLUNTEER APPLICATION

All applicants must have a valid Poplar Creek Public Library District card. Youth ages 11-17 may only apply to serve as volunteers for designated youth programs and special projects. Parental approval required. Please print clearly and complete all sections.

Name:	Date:	
Address:	City:	Zip Code:
Phone:	Email Address:	
Library Card #:	Day you can start:	
<i>If Applicable, grade going into:</i>	<i>School:</i>	

### Volunteer Opportunities

Please select the programs for which you would like to volunteer.

**Cleaning Books & Toys**

Wipe down books and clean toys in the Children’s Department.

---

**Craft Prep Team**

Cut, glue, and assemble pre-prep craft supplies for upcoming kids crafts.

---

**Program Helpers**

Assist with setup and monitoring of library programs, movies and events.

---

**Reading Buddies** (Teens ages 12-18 only)

Teens will be trained to help build confidence in younger readers by providing assurance and feedback during one-on-one reading sessions.

---

**Summer Parade Volunteers** (3 hours)

Walk in the Summer Celebration parade, and hand out freebies to people in the crowd.

---

**Summer Reading Registration** (Teens ages 12-18 only)

Teens will be trained to register patrons for the summer reading challenge, help with reading logs and award prizes for all ages and levels.

---

**Tech Helpers**

Assist instructors in computer classes or work one-on-one with individuals who need tech help.

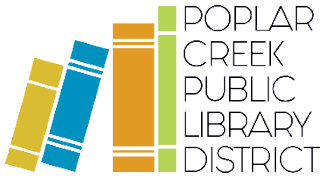
---

**Tidying the Stacks**

Shelf read and help make the materials collections attractive and easy to navigate

---

If you wish to join the **Teen Advisory Board (TAB)**, please fill out the Teen Advisory Board Questionnaire and attach it to this form. The TAB is a year round commitment. Do you also wish to join the TAB?    Yes    No



Please check the days you are available:						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Please check the times that are best for you to come in:			
Morning (9:30-noon)	Afternoon (noon-5pm)	Evening (5-9pm)	Anytime

Will your volunteer hours be used to fulfill requirements for school or another organization? Yes/No \_\_\_\_\_

**If you marked "yes", please answer the following questions:**

Your age:
Name of organization:
Number of hours to be completed:

*The Poplar Creek Public Library District is unable to accept court-ordered or court supervised community service.*

All volunteers must be fluent in English, both oral and written. Do you also speak Spanish? Yes\_\_No \_\_\_\_\_

Would you be available to volunteer at: Main Library \_\_\_\_\_ Hanover Park Branch\_ \_\_\_\_\_

Do you have any physical limitations that need to be considered when placing you in a volunteer position?  
\_\_\_\_\_

**Signature**

I hereby apply to volunteer at the Poplar Creek Public Library District (PCPLD). I agree to abide by the rules of the PCPLD Volunteer Program. I understand that I must perform my assigned tasks in a professional manner and adhere to the Library's Privacy Policy and Patron Code of Conduct. Failure to do so may result in my dismissal from the volunteer program. I understand that all volunteers 18 years of age and older must execute a release for a criminal background investigation and volunteering is contingent upon satisfactory receipt of said investigation. Volunteers ages 11 through 17 must submit two written references from adults who are not family members.

Date:	Applicant Signature:
-------	----------------------

**Emergency Contact**

Name:	Relationship:
Home Phone:	Cell Phone:

**Applicants ages 11-15:**

Youth ages 11-15 may only apply to serve as volunteers for designated youth programs and special projects and must have written parental approval.

Parent or Guardian Name:
Parent or Guardian Signature:
Preferred Phone Contact: