

Loan Periods Policy

PCPLD has a 60 item check out per card limit overall. Most circulating items, both print and non-print have a 21-day loan period with two renewals available providing there is not a hold on the item. PCPLD has automatic renewals in place if a renewal is available on the item.

Format	Checkout limit	Circulation period	Holds	Renewals	Exceptions	Reciprocal Borrowers
Print Book	60	3 weeks	yes	yes		
Book on CD	10	3 weeks	yes	yes		
Magazine	10	3 weeks	yes	yes	new issues do not circulate	
Movies	10	3 weeks	yes	Yes	children's cards may only check out from children's collections	
New Movies	5	1 week	yes	Yes		cannot place holds
Music CD	10	3 weeks	yes	yes		
Kit	60	3 weeks	yes	yes		
Pamphlet	60	3 weeks	yes	yes		
Puzzle	60	3 weeks	yes	yes		
Video Game	5	1 week	yes	no	Adult cards only for adult games	
New Video Game	2	1 week	yes	no		cannot place holds
Main Library Only						
Quick Pick Book	3	1 week	no	no		
Quick Pick Movie	2	3 day	no	no	Ages 12 and up	
Playaways	10	3 weeks	yes	yes		
iPond Nano	1	1 week	no	no		
Kindle	1	3 weeks	no	no		
Puppet	60	3 weeks	yes	yes		
Board Games	5	3 weeks	yes	yes		
Other Items any location						
Laptop	1	2 hours	no	yes		
Charging Device	1	2 hours	no	no		
Bike Locks	1	7 days	no	no		
Watt Detective	1	3 weeks	no	no		

Approved by the PCPLD Board of Trustees, June 15, 2017. To take effect October 1, 2017.