



POPLAR CREEK PUBLIC LIBRARY DISTRICT

Main
1405 S. Park Avenue
Streamwood, IL 60107

Sonya Crawshaw Branch
4300 Audrey Lane
Hanover Park, IL 60133

MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: January 18, 2018

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. President's Report

a. Presidential Award Ceremony

5. Motion to Recess to Executive Session

A. Request the Board to adjourn into Executive Session (5ILCS 120/2) (C) (1) to Discuss the employment, compensation, discipline, or performance of specific employees, and under (5ILCS 120) (C) (21) for a Discussion of minutes lawfully closed under the Illinois Open Meetings Act to determine whether they should be made public.

6. Reconvene Open Session

7. Roll Call

8. Public Forum – Questions concerning agenda

9. Accept Agenda

Request a Motion to accept agenda as presented

10. Secretary's Report – Trustee Porter

A. Correspondence

11. Teen Advisory Report – Student Trustee Condrea

12. Executive Director's Report

Guest Manager –Bill Slayton

13. Business Manager's Report

14. Consent Agenda Approval:

- A. Executive Session Minutes of the Regular Board Meeting of PCPLD Board of Trustees
 - 1. December 14, 2017
- B. Release of Select Executive Session Minutes of Board Meetings
- C. Destruction of Audiotapes of all Executive Sessions prior to May14, 2016.
 - 1. January 21, 2016
 - 2. January 27, 2016
 - 3. February 27, 2016
- D. Minutes of Regular Board Meeting – December 14, 2017
Minutes of the Personnel Committee-November 10, 2017
Minutes of the Finance Committee January 11, 2018
Minutes of the Strategic Goals and Training Workshop January 13, 2018
- E. Semi-Monthly Expenditures for \$631,128.95 from December 18, 2017 through January 12, 2018.
- F. Acceptance of Executive Director’s Report and Business Manager’s Report
- G. Updated PCPLD Goals for FY2018 from January 13 (9:30am-12:30pm) Workshop
- H. Finance Committee Report – Jan 11, 2018
- I. Website Privacy Policy Updated
- J. Patron Ban Policy Updated
- K. Patron Code of Conduct Updated
- L. FOIA Policy/Procedures Updated
- M. Internet Use Policy Updated
- N. Fines and Fees Policy Updated

Roll Call

15. New Business

- A. Farmer’s Market Report/Discussion
- B. Paint Samples for Amoeba
- C. Bid for Library Board Employee Areas Door Swipes-Evaluate, select and approve a door swipe quotation
- D. Bid for Glass Doors for the Teen Spot and required changes to room
Motion to request that the Library authorize the construction of the Glass Wall Project including Alternate 1 for an amount not to exceed \$125, 751.00
- E. Summerfest Parade Participation Update
- F. Discussion of Handicapped Parking Lot South side of Main Library and drop off of children and teens
- G. Room naming rights fund raising proposal
- H. Motion to add PMA as an approved investment broker
- I. Motion to approve resolution 17-05

16. Public Forum – Questions concerning library

17. Comments/Topics for February Board Meeting

(Trustees are reminded to give future agenda topics directly to the President)

18. Adjournment

Request the Board to adjourn to next regular meeting of February 16, 2018.