

**MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY
DISTRICT**

Thursday August 17, 2017

7:00 p.m.

Mercedes A. McGowan Board Room

1. Call to Order–President Mary Prosser called the meeting to order at 6:59 p.m.

2. Roll Call–Trustee Hulke, Kennedy, Khan, McCreary, Porter, President Prosser and Student Trustee Katelynn Condrea .

Also Present–Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Business Manager Sue Haisan, Administrative Assistant Deborah Muscarello, Information Technology Manager Brian Ormond, Kiwanis President Cathy Tampir and Aneta Lysek.

Absent–Trustee Harry

3. Pledge of Allegiance

4. President’s Report–

a. President Prosser swore in Student Trustee Katelynn Condrea

b. Kiwanis President Cathy Tampir and Aneta Lysek presented PCPLD with a donation check in the amount of \$500.00 to be used in the Children’s Department.

5. Public Forum–Questions concerning agenda–None

6. Motion to accept agenda as presented

Trustee McCreary moved and Trustee Kennedy seconded a motion to request the Board accept the agenda as presented.

Voice Vote Unanimous

Motion Passed

b. Business Manager's Report–Sue Haisan reported to the Board

- Distribute Tentative B and A Ordinance–The Tentative B and A Ordinance distributed last meeting has not changed.
- Set Public Hearing for Budget and Appropriation for FY 2017–2018
Trustee McCreary moved and Trustee Kennedy seconded a motion to request the Board to set the public hearing for PCPLD'S budget and appropriation for fy2017–2018 for 7:00 p.m. on Tuesday September 26, 2017.

Roll Call Ayes Hulke, Kennedy, Khan, McCreary, Porter and
President Prosser
advisory vote Condrea
Nays
Absent Harry

Motion Passed

9. Executive Director's Report–Debra Stombres–Debra Stombres reported to the Board
Guest Manager Brian Ormond–Information Technology Manager reported to the Board

10. Current Business

a. Change September Meeting Date

President Prosser moved and Trustee Khan seconded a motion to request the Board to change the September 21, 2017 regular Board Meeting to September 26, 2017 to immediately follow the public hearing at 7:00 p.m.

Roll Call Ayes Hulke, Kennedy, Khan, McCreary, Porter and President Prosser
advisory vote Condrea
Nays
Absent Harry

Motion Passed

b. Snow removal contract discussion with motion–Sue Haisan opened the discussion stating that Bill Slayton Head of Maintenance recommends American Snow– with an addendum that salt will be applied as needed. They come with excellent recommendations, no cap, a bad winter could exceed cap. Trustee McCreary asked what happens if it is a light snow year?

The Board agreed to go with American Snow.

Trustee McCreary moved and Trustee Hulke seconded a motion to select snow removal contract vendor American Snow not to exceed 23,940.00 both locations with no cap.

Roll Call Ayes Hulke, Kennedy, Khan, McCreary, Porter and President Prosser
 advisory vote Condrea

Nays

Absent Harry

Motion Passed

11. New Business

a. Streamwood/Bartlett Chamber events notification for Trustees August 30th
5:30-7:00 p.m. a reminder of this date for the Trustees. For future Chamber events in the community President Prosser will be added to the email list for notification.

b. Coffee with Trustees discussion, dates and volunteers

President Prosser started the discussion advising the Board that the Trustees have done this once in the spring and fall, it is important to keep in touch with the patrons.

Trustee Kennedy asked how it had been done in the past. Coffee and cookies for the patrons in the art gallery.

Sunday afternoon was discussed, President Prosser suggested talking points could be changes made and services.

Board decided to make a date on Saturday in the fall and Sunday in the spring, the next Trustee day will be held Saturday October 21st from 1:00-4:00 p.m.

c. Trustee Day October 12th in Tinley Park-Board discussed registration and transportation, President Prosser started the discussion stating the trustees could car pool, Trustee Khan volunteered to drive, those attending are President Prosser, Trustee Porter and Trustee Khan.

d. Discussion/Motion on teens under 18 years of age smoking outside of the Library on property.

Trustee McCreary started the discussion, security is concerned and asked the Board if security can card the teens and enforce Illinois State Law? The Board asked Student Trustee Condrea what type of ID a student would have. They would have a school ID. The Board discussed also posting no smoking signs.

Eva Porter
Secretary

Deborah Muscarello
Administrative Assistant