



POPLAR CREEK PUBLIC LIBRARY DISTRICT

Main
1405 S. Park Avenue
Streamwood, IL 60107

Sonya Crawshaw Branch
4300 Audrey Lane
Hanover Park, IL 60133

PUBLIC HEARING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: September 26, 2017

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
 2. Roll Call
 3. Budget and Appropriations Presentation
 4. Questions from the audience
 5. Adjournment
- Request the Board to adjourn to regular meeting

MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: September 26, 2017

Time: 7:05 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. President's Report:

Appointment of Finance Committee

Request Board approve to appoint a The Finance Committee; it shall be comprised of two members of the Board of Library Trustees, Trustee Porter and Trustee Khan including the President and Treasurer of the Board and the Library Director. The Treasurer will chair the committee. The Finance Committee's responsibilities include, but are not limited to working with the Business Manager, drafting a preliminary Budget or Budget and Appropriations Ordinance for full board approval, drafting a Levy for full Board

approval, drafting a working budget for full Board approval, monitoring library investments, and implementing the library's investment policy.

5. Public Forum – Questions concerning agenda

6. Request a Motion to accept agenda as presented

7. Secretary's Report – Secretary Porter

A. Motion-Minutes of Regular Board Meeting – August 17, 2017

Request the Board approve the minutes of the Regular Board Meeting of August 17, 2017 as presented.

B. Motion-Minutes of the PCPLD Building and Grounds Committee-August 24, 2017

Request the Board to approve the minutes of the Building and Grounds Committee August 24, 2017 as presented

C. Correspondence

8. Treasurer's Report – Treasurer McCreary

A. Motion – Approval of Semi-Monthly Expenditures

Request the Board to approve the semi-monthly expenditures in the amount, \$593,732.51 from August 04, 2017 through September 18, 2017.

B. Business Manager's Report – Sue Haisan

9. Executive Director's Report - Debra Stombres

10. Teen Advisory Report – Student Trustee Condrea

11. Current Business:

A. Budget and Appropriations Ordinance Motion – Trustee McCreary

Request the Board to approve the FY2017-2018 Budget and Appropriations Ordinance as presented and posted

B. Levy Ordinance – Trustee McCreary

C. Request the Board to approve the Levy .02% Ordinance to be used in the Building and Sites Fund

D. Present the certificate of the Estimated Revenues

E. Update on fall "Coffee with the Trustees" in October – Debra Stombres

F. Building and Maintenance Committee Report – Trustee Khan-See Minutes

G. Discussion of Per Capita Grants by the Board of Trustees as required – Debra Stombres

- Review required Web page
- Discuss required pages from The Trustees Fact File
- Sign off on viewing security video

I. Policy Committee Report – Trustee Hulke

- Fines and Fees Policy -
Request the Board to approve the revised fines and fees policy
- Proctoring Policy
Request the Board to approve the revised proctoring policy
- Reference Services Policy
Request the Board to approve the revised reference services policy
- Serving/Selling alcohol in the library policy
Request the Board to approve the revised serving/selling alcohol in the library policy
- Student Trustee Policy
Request the Board to approve the student trustee policy
- Unattended Children policy
Request the Board to approve the revised unattended children policy
- Volunteer Policy
Request the Board to approve the revised volunteer policy

12. New Business

A. Discussion of Security Company contract.

- Employees/Parking lot security/safety issues at closing.
Request the Board to approve contract from Signal88Security

13. Public Forum – Questions concerning library

14. Comments/Topics for October Board Meeting

15. Adjournment

Request the Board to adjourn to regular meeting of October 19, 2017.