



# POPLAR CREEK PUBLIC LIBRARY DISTRICT

**Main**  
1405 S. Park Avenue  
Streamwood, IL 60107

**Sonya Crawshaw Branch**  
4300 Audrey Lane  
Hanover Park, IL 60133

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**TRUTH IN TAXATION MEETING (TITA)  
THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC  
LIBRARY DISTRICT**

Date: November 16, 2017

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call
3. Public Forum
4. Adjournment

Request the Board to close the Public Hearing

**MEETING OF THE BOARD OF TRUSTEES OF  
POPLAR CREEK PUBLIC LIBRARY DISTRICT**

Date: November 16, 2017

Time: 7:07 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call

3. Pledge of Allegiance

4. President's Report:

5. Public Forum – Questions concerning agenda

6. Accept Agenda

Request a Motion to accept agenda as presented

7. Secretary's Report – Secretary Porter

A. Motion–Minutes of Regular Board Meeting – October 19, 2017

Request the Board approve the minutes of the Regular Board Meeting of October 19, 2017 as presented.

B. Motion–Minutes of the Finance Committee –October 23, 2017

Request the Board approve the minutes of the Finance Committee of October 23, 2017 as presented.

C. Correspondence

8. Treasurer's Report – Treasurer McCreary

A. Motion – Approval of Semi-Monthly Expenditures

Request the Board to approve the semi-monthly expenditures in the amount, \$679,750.09 from October 14, 2017 through November 10, 2017.

B. FY2016–2017 Annual Audit Presentation – Sikich LLP Auditors

Request motion to accept FY2016–2017 Annual Audit as presented by Sikich LLP

C. Business Manager's Report – Sue Haisan

D. Report from Financial Legal Presentation October 21st – Trustee McCreary

9. Executive Director's Report – Debra Stombres

Guest Manager –Bill Slayton, Maintenance Services Manager

Ron Pauli, Deputy Director-Library Things

Kris Kenney, Deputy Director-Grant Writing

10. Teen Advisory Report – Student Trustee Condrea

11. Current Business:

A. TITA Resolution

Request the Board to approve the Levy Ordinance 17-03.

B. Finance Committee Report – Trustee McCreary

C. Evaluation of Open House October 21st

D. Policy Committee Report-Trustee Hulke

- Purchasing Policy

Request the Board to Approve the Revised Purchasing Policy

- Bike Lock Policy

Request the Board to Approve the Revised Bike Lock Policy

- Security Camera Policy

Request the Board to Approve the Revised Security Camera Policy

- Interlibrary Loan Policy

Request the Board to Approve the Interlibrary Loan Policy

12. New Business

A. Motion-Board Calendar of Meetings

Request the Board to vote on the Calendar

B. Motion to sign the Memorandum of Understanding

Request the Board to sign the Memorandum of Understanding from the DuPage Habitat for Humanity

13. Public Forum – Questions concerning library

14. Comments/Topics for December Board Meeting

15. Adjournment

Request the Board to adjourn to regular meeting of December 14, 2017.