

**POPLAR CREEK PUBLIC LIBRARY DISTRICT  
TAX LEVY ORDINANCE**

An Ordinance levying a tax to defray the expenses of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois, designated the "Tax Levy Ordinance" for its fiscal year commencing July 1, 2013 and ending June 30, 2014

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District adopted a Budget & Appropriation Ordinance, Ordinance 13-04

WHEREAS, the Board of Library Trustees of the Poplar Creek Public Library District has reviewed the expected sources of funds other than general real estate taxes for its fiscal year commencing July 1, 2013 and ending June 30, 2014 and has concluded that this Tax Levy Ordinance is appropriate to provide adequate funding for the 2013-2014 fiscal year.

BE IT ORDAINED by the Board of Library Trustees of the Poplar Creek Public Library District, Cook and DuPage Counties, Illinois:

Section 1: For the purpose of defraying all of the expenses and liabilities of the Poplar Creek Public Library District for the fiscal year commencing July 1, 2013 and ending June 30, 2014, a tax for the following sums, or so much thereof as may by law be authorized, be and the same are hereby levied against all taxable property in said District for the following corporate purposes to wit:

DESCRIPTION	APPROPRIATION	LEVY
<b>ADMINISTRATION</b>		
	Expenditures to and for employees:	
04-401 Salaries - Full time	1,810,000.00	1,805,000.00
04-402 Wages - Part time	600,000.00	595,000.00
04-430 Training	20,000.00	12,000.00
04-440 Food and Lodging	8,000.00	4,000.00
04-450 Mileage	8,000.00	4,000.00
04-470 Outbound Mail	60,000.00	47,000.00
04-490 Administration	40,000.00	30,000.00
04-410 Contingency	20,000.00	10,000.00
	Operating Supplies and Services:	
04-660 Supplies	60,000.00	40,000.00
04-670 Inbound Freight and Handling	10,000.00	7,000.00
	<b>\$ 2,636,000.00</b>	<b>\$ 2,554,000.00</b>
<b>LIBRARY MATERIALS AND EVENTS</b>		
04-600 Print Materials	225,000.00	230,000.00
04-610 Computer Access	275,000.00	240,000.00
04-620 Audiovisual	65,000.00	55,000.00
04-630 Other Materials	3,000.00	3,000.00
04-680 Programs	70,000.00	55,000.00
04-690 Publicity	70,000.00	50,000.00
	<b>\$ 708,000.00</b>	<b>\$ 633,000.00</b>
<b>MAINTENANCE</b>		
04-700 Salaries - Maintenance	\$ 168,000.00	\$ 160,000.00
04-730 Building Equipment Maintenance and Repairs	18,000.00	9,000.00
04-740 Building and Janitorial Supplies	36,000.00	25,000.00
04-750 Utilities	300,000.00	200,000.00
04-770 Phone and Cable	75,000.00	70,000.00
	<b>\$ 597,000.00</b>	<b>\$ 464,000.00</b>
<b>INSURANCE</b>		
	Other than liability and special types for which a special tax is levied:	
04-985 Property	\$ 10,000.00	\$ 7,000.00
04-991 Health	780,000.00	708,000.00
	<b>\$ 790,000.00</b>	<b>\$ 715,000.00</b>
<b>FURNITURE, EQUIPMENT AND IMPROVEMENTS</b>		
	Capitalized:	
09-810 Branch Renovations	250,000.00	250,000.00

04-820	Furniture	5,000.00	3,000.00
09-840	Equipment	50,000.00	45,000.00
09-880	Computers	35,000.00	30,000.00
	Not Capitalized:		
04-500	Furniture	5,000.00	3,000.00
04-510	Equipment	18,000.00	12,000.00
04-540	Phone Equipment	25,000.00	18,000.00
04-550	Copiers/Printers	30,000.00	20,000.00
04-560	Security System	20,000.00	15,000.00
04-580	Computers	55,000.00	35,000.00
04-590	Other Equipment	10,000.00	5,000.00
		<b>\$ 503,000.00</b>	<b>\$ 436,000.00</b>

PROFESSIONAL FEES AND SERVICES

04-901	Legal Services	\$ 100,000.00	\$ 85,000.00
04-903	Legal Reimbursable Expenses	1,000.00	800.00
04-900	Professional Services	175,000.00	165,000.00
04-905	Professional Reimbursable Expenses	500.00	400.00
		<b>\$ 276,500.00</b>	<b>\$ 251,200.00</b>

LIBRARY DISTRICT

04-940	Administration	\$ 10,000.00	\$ 8,000.00
04-941	Trustee Expense	15,000.00	10,000.00
04-970	Grants	1,000.00	700.00
04-999	Miscellaneous	1,000.00	800.00
		<b>\$ 27,000.00</b>	<b>\$ 19,500.00</b>

CAPITAL PROJECTS FUND

14-801	Property Acquisition	\$ 150,000.00	\$ 75,000.00
14-917	Accountant Services	4,000.00	3,000.00
14-919	Accountant Reimbursable Expenses	500.00	300.00
14-969	Fiscal Agents	2,000.00	1,000.00
		<b>\$ 156,500.00</b>	<b>\$ 79,300.00</b>

TOTAL GENERAL CORPORATE

	<b>\$ 5,694,000.00</b>	<b>\$ 5,152,000.00</b>
--	------------------------	------------------------

BUDGET AND APPROPRIATION FOR SPECIAL PURPOSES TO BE DERIVED FROM SPECIAL TAXES IN ADDITION TO THE TAX FOR GENERAL CORPORATE PURPOSES:

26-420	Social Security Fund (Employee Taxes)	\$ 250,000.00	\$ 240,000.00
24-425	Illinois Municipal Retirement Fund (Employee Pension)	\$ 360,000.00	\$ 350,000.00
23-986	Worker's Compensation Insurance Fund	\$ 20,000.00	\$ 18,000.00
21-987	Unemployment Compensation Insurance Fund	\$ 10,000.00	\$ 10,000.00

MAINTENANCE OF LIBRARY BUILDINGS AND SITES FUND

17-710	Buildings	\$ 175,000.00	\$ 175,000.00
17-720	Sites	55,000.00	55,000.00
		<b>\$ 230,000.00</b>	<b>\$ 230,000.00</b>

22-910	Audit Expense Fund	\$ 10,000.00	\$ 10,000.00
11-980	Public Liability Insurance Fund	\$ 100,000.00	\$ 90,000.00

DEBT SERVICE FUND

15-961	Interest	\$ 835,000.00	\$ 0.00
15-965	Principal	700,000.00	0.00
		<b>\$ 1,535,000.00</b>	<b>\$ 0.00</b>

RECAPITULATION

	<b>B&amp;A - 2013/2014</b>	<b>Levy - 2013-2014</b>
Total General Corporate	\$ 5,694,000.00	\$ 5,152,000.00
Total Employee Taxes (Social Security)	250,000.00	240,000.00
Total Employee Pension (IMRF)	360,000.00	350,000.00
Total Worker's Compensation Insurance	20,000.00	18,000.00
Total Unemployment Insurance	10,000.00	10,000.00

Total Buildings and Sites	230,000.00	230,000.00
Total Audit	10,000.00	10,000.00
Total Public Liability Insurance	100,000.00	90,000.00
Total Debt Service	1,535,000.00	0.00
<b>GRAND TOTAL FOR ALL APPROPRIATIONS</b>	<b><u>\$ 8,209,000.00</u></b>	<b><u>\$ 6,100,000.00</u></b>

Section 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed, but only to the extent of such conflict.

Section 3: That this ordinance shall be in full force and effect from and after its passage, approval and posting as provided by law.

Passed this 17th day of October , 2013 by roll call vote as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Trustee Patricia Carl	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Trustee Bonnie Hulke	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Trustee Sherri Harry	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Trustee Candace McCreary	<u>                    </u>	<u>                    </u>	<u>          x          </u>	<u>                    </u>
Trustee Mary Prosser	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Trustee Kim Schroeder	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Trustee Susan Spooner	<u>          x          </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

APPROVED this 17th day of October, 2013.

\_\_\_\_\_  
Susan A. Spooner  
President, Poplar Creek Public Library District

(SEAL)

ATTESTED and FILED this 17th day of October, 2013.

\_\_\_\_\_  
Candace McCreary  
Secretary, Poplar Creek Public Library District